

# Higher Education Within Reach



Fall 2009

Schedule of Courses

Undergraduate, Graduate and Certificate  
Programs Online or in the Classroom



**SOUTHWESTERN**  
COLLEGE  
PROFESSIONAL STUDIES

# Welcome to Southwestern College

A college degree is much more than a piece of paper. It's a life-changing opportunity. Whatever your educational situation and goals, Southwestern College Professional Studies offers an education on your terms. Transfer credits to make the most of your accrued hours. Online courses that fit around life. Rigorous six-week classes to accelerate your degree.

Please review our fall schedule of courses to see the undergraduate, graduate and certificate programs we offer. If you find something of interest, please call us at 1.888.684.5335.

We would be pleased to speak with you about our admission process. We wish you all the best as you reach for your higher education goals.

Best regards,

Dick Merriman  
President

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"Southwestern worked to make it all happen and in June 2008 at the age of 48, I graduated cum laude. ... Southwestern provided me that opportunity with online learning."

– Frankie Moore

"Southwestern's counselor services are like night and day compared to what I experienced with another online institution."

– David Cribbs

# Programs of Study

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## UNDERGRADUATE PROGRAMS

Accounting  
Business Administration  
Business Quality Management  
Computer Operations Technology  
Computer Programming Technology  
Criminal Justice  
Early Childhood Education  
Elementary Education  
General Studies  
Human Resource Development  
Nursing (RN to BSN)  
Operations Management  
Pastoral Studies  
Security Management  
Strategic Leadership  
Youth Ministry

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## GRADUATE PROGRAMS

Master of Business Administration  
Master of Science in Leadership  
Master of Science in Management  
Master of Science in Security Administration  
Master of Arts in Specialized Ministries  
Master of Arts in Teaching  
Master of Education in Special Education  
Master of Education in Curriculum and Instruction

## UNDERGRADUATE CERTIFICATES

Change Leadership  
Cyber Crime Investigation  
Enterprise Quality Management  
Homeland Security  
Lean Six Sigma  
Ministry Leadership  
Operational Leadership  
Organizational Communication

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## GRADUATE CERTIFICATES

Emergency Planning  
Enterprise Risk Management  
Executive Leadership  
Executive Quality Management  
Youth Ministry for the Lay Leader

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## CERTIFICATE PREPARATION COURSES

APICS  
ASQ  
ISM  
SME  
SHRM

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## OTHER PROGRAMS

Secondary Education Licensure

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- Six-week sessions let you keep your degree on track ... and on your schedule.
  - Courses are available online worldwide, as well as at our onground sites.
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# Overview of Programs

## UNDERGRADUATE PROGRAMS

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### ACCOUNTING

#### Bachelor of Science

**Required Common Courses – See separate listing**

#### Required Major Courses

BUS 395 Corporate Finance  
BSAD 310 Financial Accounting Systems  
ACCT 379 Managerial Accounting  
ACCT 380 Financial Accounting I  
ACCT 381 Financial Accounting II  
ACCT 480 Financial Accounting III  
ACCT 382 Federal Income Taxation-Personal  
ACCT 482 Federal Income Taxation-Corporate  
ACCT 483 Cost Accounting  
ACCT 484 Accounting Information Systems  
ACCT 490 Auditing Theory and Practice

#### Recommended Electives

BSAD 420 Management Information Systems  
BUS 394 Marketing  
BSAD 410 International Business  
BSAD 440 Strategic Management

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### BUSINESS ADMINISTRATION

#### Bachelor of Science

**Required Common Courses – See separate listing**

#### Recommended Prerequisites

ECON 326 Economic Theory  
BUS 395 Corporate Finance

#### Required Major Courses

BSAD 310 Financial Accounting Systems  
BSAD 430 Financial Management  
BSAD 320 Managerial Economics  
BUS 394 Marketing  
BSAD 340 Legal Environment of Business  
BSAD 410 International Business  
BSAD 420 Management Information System Analysis  
BSAD 440 Strategic Management

#### Recommended Electives

BQM 450 Statistical Techniques  
BUS 328 Organizational Behavior  
STL 430 Multi-Cultural Perspectives and Global Trends  
HRD 325 Developing Workforce Talent

### BUSINESS QUALITY MANAGEMENT

#### Bachelor of Science

**Required Common Courses – See separate listing**

#### Required Major Courses

BQM 301 Business Quality Management  
BQM 310 Team Management  
BUS 394 Marketing  
BQM 320 Organizational Leadership  
BQM 432 Accounting for Management  
BQM 444 Project Management  
BQM 450 Statistical Techniques

#### Recommended Electives

BUS 328 Organizational Behavior  
BSAD 340 Legal Environment of Business  
OMGT 320 Managing Group Dynamics  
BSAD 440 Strategic Management  
HRD 325 Developing Workforce Talent

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### COMMON COURSES

#### Required Common Courses

HRD 210 Entrance Seminar (1 credit hour)  
ENG 420 Business and Administrative Communication  
BQM 427 Professional Communication and Presentation  
BUS 337 Business Ethics  
BUS 445 Management Decision Making  
LAS 499 Responsibilities for the Future  
BQM 425 Research Project  
SOCS 320 Adults in Transition

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### COMPUTER OPERATIONS TECHNOLOGY

#### Bachelor of Science

**Required Common Courses – See separate listing**

#### Required Major Courses

COT 220 Microsoft Access  
COT 305 Advanced Microsoft Excel  
COT 311 Advanced Microsoft Word  
COT 313 Project Administration  
COT 410 Local Networking (LAN) Fundamentals  
COT 411 Website Management  
COT 415 Computer Systems Integration

# Overview of Programs

## UNDERGRADUATE PROGRAMS

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### Recommended Electives

COT 308 Advanced Microsoft Access  
COT 312 Database Development  
CPT 323 VBA, The Internet, and MS Office Applications  
COT 325 Outlook Organizational Techniques  
COT 320 Software Integrations  
HRD 325 Developing Workforce Talent

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## COMPUTER PROGRAMMING TECHNOLOGY

### Bachelor of Science

**Required Common Courses – See separate listing**

### Required Major Courses

COT 220 Microsoft Access  
CPT 432 Visual Basic.net Programming Essentials I  
CPT 433 Visual Basic.net Programming Essentials II  
CPT 322 SQL Fundamentals  
CPT 323 VBA, The Internet, and MS Office Applications  
CPT 421 JAVA Programming Principles I  
CPT 431 JAVA Programming Principles II  
CPT 422 HTML Programming Techniques  
CPT 423 Project: Designing and Programming & Application

### Recommended Electives

COT 312 Database Development  
CPT 441 Active Server Pages Programming  
CPT 444 XML (Extensible Markup Language)  
CPT 390 PHP Programming with MySQL  
CPT 400 C#  
CPT 410 Java Servlets and JSP  
CPT 420 Scripting  
HRD 325 Developing Workforce Talent

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## CRIMINAL JUSTICE

### Bachelor of Science

**Required Common Courses – See separate listing**

### Required Major Courses

CJUS 300 Foundations of Criminal Justice  
CJUS 315 Perspectives in Policing  
CJUS 325 Criminal Investigation Techniques  
CJUS 335 Correctional Theory and Practice  
CJUS 400 Criminology and Deviant Behavior  
CJUS 425 Criminal Law & Procedure  
CJUS 430 Criminal Justice Organizations: Administration and Management  
CJUS 440 Special Topics in Criminal Justice

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### Recommended Electives

CJUS 340 Criminal Justice Ethics  
CJUS 451 Computer Forensics & Cyber-Crime  
SMGT 424 Terrorism – Motivations and Adversaries  
BQM 320 Organizational Leadership  
SMGT 411 Loss Prevention & Crime Prevention  
SMGT 335 Security Investigation Techniques  
HRD 325 Developing Workforce Talent

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## EARLY CHILDHOOD EDUCATION

### Bachelor of Arts

### Education Coursework

EDUC 210 Education Entrance Seminar (1 credit hour)  
EDUC 215 Foundations of Education  
EDUC 216 Foundations of Education Lab (1 credit hour)

### Early Childhood Education Requirements

EDUC 311 Introduction to Early Childhood  
EDUC 325 Motor Development/Expressive Arts/  
Social Science  
EDUC 329 Children/Adolescent Literature  
EDUC 333 Teaching Young Children with Disabilities  
EDUC 335 Infant Development  
EDUC 336 Introduction to the Reading Process  
EDUC 339 Assessment Strategies in Early Childhood  
EDUC 343 Home, School, and Community Issues  
EDUC 420 Oral Language Development  
EDUC 425 Administration, Guidance, and Behavior  
EDUC 429 Assessment in Early Childhood Intervention  
EDUC 432 Technology in Special Education  
EDUC 435 Science and Math

### Professional Teacher Courses

Admission to Teacher Education required prior to enrolling in the following classes:

EDUC 322 Educational Psychology  
EDUC 323 Introduction to Exceptionalities  
EDUC 440 Student Teaching Seminar (1 credit hour)  
EDUC 436 Early Childhood Methods & Management  
EDUC 446 Observation and Supervised Teaching in Early Childhood Programs (12 credit hours)

### General Education Requirements

Composition: Composition I and Composition II  
Speech: Elements of Oral Communication  
Math: College Algebra, or Statistics, or higher level math  
Health: Critical Issues in Health  
Natural Science: At least 3 credit hours

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# Overview of Programs

## UNDERGRADUATE PROGRAMS

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### **General Education Requirements** (cont'd)

Social Science: At least 3 credit hours  
Humanities: At least 3 credit hours  
Arts: At least 3 credit hours  
Other Cultures: At least 3 credit hours  
LAS 499 Responsibilities for the Future: Senior Capstone

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### **ELEMENTARY EDUCATION**

#### **Bachelor of Arts**

#### **Education Coursework**

EDUC 210 Education Entrance Seminar (1 credit hour)  
EDUC 215 Foundations of Education  
EDUC 216 Foundations of Education Lab (1 credit hour)

#### **Elementary Education Requirements**

EDUC 223 Fine Arts in Elementary School  
EDUC 328 Instructional Strategies/P.E. (2 credit hours)  
EDUC 329 Child/Adolescent Literature  
EDUC 336 Introduction to the Reading Process  
EDUC 337 Science in the Elementary School  
EDUC 338 Math in the Elementary School  
EDUC 341 Reading in the Elementary School  
EDUC 342 Language Arts in the Elementary School  
EDUC 345 Social Science in the Elementary School  
MATH 103 Foundations of Basic Math

#### **Professional Teacher Courses**

Admission to Teacher Education required prior to enrolling in the following classes:  
EDUC 322 Educational Psychology  
EDUC 323 Introduction to Exceptionalities  
EDUC 437 Elementary School Methods and Management  
EDUC 440 Student Teaching Seminar (1 credit hour)  
EDUC 447 Observation and Supervised Teaching in the Elementary School (12 credit hours)

#### **General Education Requirements**

Composition: Composition I and Composition II  
Speech: Elements of Oral Communication  
Math: College Algebra, or Statistics, or higher level math  
Health: Critical Issues in Health  
Natural Science: At least 3 credit hours  
Social Science: At least 3 credit hours  
Humanities: At least 3 credit hours  
Arts: At least 3 credit hours  
Other Cultures: At least 3 credit hours  
LAS 499 Responsibilities for the Future: Senior Capstone

### **HUMAN RESOURCE DEVELOPMENT**

#### **Bachelor of Science**

#### **Required Common Courses – See separate listing**

#### **Required Major Courses**

HRD 310 Legal and Regulatory Environment of HR  
HRD 330 Microsoft Office Applications  
HRD 338 Human Resources Technology  
HRD 323 Finance for Non-Financial Managers  
HRD 345 Managing Human Resources  
HRD 321 Compensation and Benefits  
BUS 328 Organizational Behavior  
HRD 324 Performance Management

#### **Recommended Electives**

HRD 325 Developing Workforce Talent  
SOCS 320 Adults in Transition  
HRD 322 Training and Development  
HRD 327 Employee and Labor Relations

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### **NURSING (RN TO BSN)**

#### **Bachelor of Science**

#### **Required Major Courses**

NURS 310 Introduction to Professional Nursing Education (2 credit hours)  
NURS 332 Caring: A Foundation for Nursing  
NURS 333 Health Promotion: A Framework for Nursing Practice  
NURS 334 Theories, Trends and Issues in Nursing  
NURS 336 Health Assessment  
NURS 345 Nursing Research  
NURS 442 Research Applications in Nursing  
NURS 400 Ethical and Legal Dilemmas in Nursing  
NURS 410 Community Health Nursing  
NURS 426 Culturally Competent Nursing Care  
NURS 434 Pathophysiology for Current Practitioners  
NURS 440 Nursing Management  
MATH 215 Introduction to Statistics  
LAS 499 Responsibilities for the Future  
ECON 326 Economic Theory (or approved 3-hour economics course)

# Overview of Programs

## UNDERGRADUATE PROGRAMS

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### OPERATIONS MANAGEMENT

#### Bachelor of Science

#### Required Common Courses – See separate listing

#### Required Major Courses

OMGT 310 Operations Management I  
OMGT 410 Operations Management II  
COT 313 Project Administration  
OMGT 305 Organizational Quality Management  
OMGT 311 Six Sigma Green Belt I  
OMGT 320 Managing Group Dynamics  
OMGT 415 Integrative Supply Chain Management  
OMGT 422 Finance for Management

#### Recommended Electives

OMGT 312 Six Sigma Green Belt II  
MTCH 318 Six Sigma Black Belt I  
MTCH 319 Six Sigma Black Belt II  
HRD 325 Developing Workforce Talent  
SOCS 320 Adults in Transition  
BQM 320 Organizational Leadership  
BUS 328 Organizational Behavior  
BSAD 340 Legal Environment of Business  
BSAD 420 Management Information System Analysis  
BSAD 440 Strategic Management

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### PASTORAL STUDIES

#### Bachelor of Arts

#### Required Major Courses

HRD 210 Entrance Seminar (1 credit hour)  
PHIL 225 Critical Thinking  
REL 200 Bible Survey  
REL 215 Understanding the Old Testament  
REL 216 Understanding the New Testament  
REL 301 Systematic Theology I  
REL 302 Systematic Theology II  
PHIL 320 Philosophy of Religion  
REL 333 The Church: Origins to the Middle Ages  
REL 334 The Church: Renaissance to the Present  
REL 340 Hermeneutics  
REL 401 Theological Systems and Issues  
REL 415 Denominational Heritage and Structure  
LAS 499 Responsibilities for the Future

#### Recommended Electives

REL 325 Basic Preaching  
REL 332 Caring in the Church Community  
REL 420 Evangelism  
REL 424 Applications in Youth Ministry  
REL 425 Church Administration and Finance  
PSC 236 Comparative Religion and Philosophy

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## SECONDARY EDUCATION AND POST-BACCALAUREATE LICENSURE

#### General Education Requirements

Communication: English I, English II, and Speech  
(minimum combined GPA of 2.5)  
Social Science: Gen. and Dev. Psych. (Gen. and Dev.  
Psych minimum grade of 'C')

#### Pre-Professional Education Coursework

EDUC 210 Education Entrance Seminar (1 credit hour)  
EDUC 215 Foundations of Education  
EDUC 216 Foundations of Education Lab (1 credit hour)

#### Professional Teacher Courses

Admission to Teacher Education required prior to enrolling  
in the following classes:  
EDUC 322 Educational Psychology  
EDUC 323 Introduction to Exceptionalities  
EDUC 440 Student Teaching Seminar (1 credit hour)

#### Required Courses for Secondary Teachers

EDUC 348 Reading for Secondary Teachers  
EDUC 352 Principles of Effective Secondary Instruction  
EDUC 438 Content Area Methods  
EDUC 439 Secondary Methods  
EDUC 447 Observation and Supervised Teaching in the  
Elementary School (12 credit hours)  
EDUC 459 Restricted Licensure Practicum-required for  
learners on a restricted license (1 credit hour)

# Overview of Programs

## UNDERGRADUATE PROGRAMS

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### SECURITY MANAGEMENT

#### Bachelor of Science

**Required Common Courses – See separate listing**

#### Required Major Courses

SMGT 311 Introduction to Security  
SMGT 315 Physical Security  
SMGT 320 Information Security  
SMGT 321 Homeland Security Fundamentals  
SMGT 411 Loss Prevention and Crime Prevention  
SMGT 415 Legal Aspects of Security  
SMGT 420 Emergency Planning  
SMGT 424 Terrorism-Motivations and Adversaries

#### Recommended Electives

SMGT 335 Security Investigation Techniques  
CJUS 451 Computer Forensics and Cyber-Crime  
HRD 325 Developing Workforce Talent  
BQM 320 Organizational Leadership  
BUS 328 Organizational Behavior

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### STRATEGIC LEADERSHIP

#### Bachelor of Science

**Required Common Courses – See separate listing**

#### Required Major Courses

STL 302 Self Awareness and Personality Traits  
STL 307 Leadership Theories and Practical Application  
STL 310 Interpersonal Group Dynamics  
STL 318 Critical Thinking  
STL 410 Negotiation Skills  
STL 420 Forecasting and Leading Change  
STL 430 Multi-Cultural Perspectives and Global Trends  
STL 435 Strategic Planning

#### Recommended Electives

BQM 310 Team Management  
BQM 320 Organizational Leadership  
HRD 330 Microsoft Office Applications  
HRD 322 Training and Development  
HRD 325 Developing Workforce Talent

### YOUTH MINISTRY

#### Bachelor of Arts

#### Required Major Courses

HRD 210 Entrance Seminar (1 credit hour)  
REL 124 Introduction to Youth Ministry  
PHIL 225 Critical Thinking  
REL 424 Applications in Youth Ministry  
REL 224 Adolescent Spirituality  
PHIL 320 Philosophy of Religion  
REL 215 Understanding the Old Testament  
REL 216 Understanding the New Testament  
REL 324 Teaching Methods in Youth Ministry  
REL 333 The Church: Origins to the Middle Ages  
REL 334 The Church: Renaissance to the Present  
REL 301 Systematic Theology I  
REL 302 Systematic Theology II  
REL 454 Practicum in Youth Ministry  
LAS 499 Responsibilities for the Future

#### Recommended Electives

REL 420 Evangelism  
REL 325 Basic Preaching  
REL 415 Denominational Heritage and Structure  
REL 354 United Methodist History (required for anyone seeking United Methodist Youth Ministry certification)  
REL 425 Church Administration and Finance

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### GENERAL EDUCATION COURSES

Selections from the following courses will be required of learners entering the program with 30, but less than 48 hours, of college credits.

PSC 225 Composition I  
PSC 226 Composition II  
PSC 227 Interpersonal Communication  
PSC 228 Intermediate Algebra  
PSC 229 College Algebra  
PSC 230 The Physical World  
PSC 231 Sociology  
PSC 232 General Psychology  
PSC 233 Geography  
PSC 234 Elementary Spanish  
PSC 244 Elementary Spanish II  
PSC 235 World Civilizations  
PSC 236 Comparative Religion/Philosophy  
PSC 237 Introduction to Computers  
PSC 242 Speech  
PSC 252 Developmental Psychology  
MATH 215 Introduction to Statistics

# Overview of Programs

## GRADUATE PROGRAMS

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### MASTER OF ARTS IN SPECIALIZED MINISTRIES

#### YOUTH AND YOUNG ADULT MINISTRY

##### Required Courses

SMIN 501 Introduction to Ministry  
SMIN 503 Studies of the Old Testament  
SMIN 505 Studies of the New Testament  
SMIN 507 Theology  
SMIN 509 Survey of Church History  
SMIN 595 Practicum in Specialized Ministry  
(6 credit hours)

##### Emphasis in Youth and Young Adult Ministry

SMIN 530 Theology of Youth Ministry  
SMIN 531 Ethical Issues in Youth Ministry  
SMIN 532 Faith and Formation in Developing Adults  
SMIN 533 Program Design & Development in  
Local Church  
LEAD 570 – Leadership for the Future

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### MASTER OF ARTS IN TEACHING

##### Required Courses

EDUC 601 Seminar (1 credit hour)  
EDUC 602 Education Foundations  
EDUC 603 Educational Psychology/Learning Theories  
EDUC 604 Content Area Literacy  
EDUC 605 Teaching in the Content Areas  
EDUC 606 Teaching Methods  
EDUC 607 Student Teaching Clinical  
EDUC 609 Teacher Portfolio  
EDUC 512 Action Research  
EDUC 524 Intro to Special Education (2 credit hours)  
EDUC 549 Race, Class and Power in Schools

##### Optional Courses

EDUC 518 Educational Practice and Innovation  
EDUC 526 Classroom Management  
EDUC 610 Lifespan Developmental Psychology

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### MASTER OF BUSINESS ADMINISTRATION

##### Required Courses

MGMT 500 Organizational Behavior and HR Management  
MGMT 505 Project Management Fundamentals  
MGMT 510 Financial Accounting

##### Required Courses (cont'd)

MGMT 515 Managerial Accounting  
MGMT 520 Managing Organizational Change and Conflict  
MGMT 525 Business Law  
MGMT 530 Marketing Strategies  
MGMT 560 Ethics in the Global Marketplace  
MGMT 565 Financial Analysis and Management I  
MGMT 575 Financial Analysis and Management II  
MGMT 580 Quality Management and Statistical Analysis  
MGMT 585 Strategic Management  
MGMT 590 MBA Project

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### MASTER OF EDUCATION/CURRICULUM AND INSTRUCTION

##### Required Courses in the Professional Core:

EDUC 501 Current Educational Trends  
EDUC 518 Educational Practice and Innovation  
EDUC 530 Curriculum Development  
EDUC 542 Instructional Design  
EDUC 549 Race, Class and Power in Schools

##### Area of Emphasis:

EDUC 520 Instruction and English Language Students  
EDUC 540 Creating Community in the Classroom  
EDUC 560 Investigating Student Work

##### In Research and Assessment:

EDUC 512 Action Research  
EDUC 543 Assessments, Tests and Measurements

##### Portfolio Experience:

EDUC 562 Portfolios

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### MASTER OF EDUCATION/SPECIAL EDUCATION

##### Core Major Requirements

##### Phase I: Provisional Licensure

EDUC 514 Introduction to Special Education: Individual  
Educational Plan Development (1 credit hour)  
EDUC 523 Instructional Strategies: Learning Difficulties  
EDUC 524 Introduction to Special Education (2 credit  
hours)  
EDUC 558 Practicum in Adaptive Special Education (initial)  
(1.5 credit hours)

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# Overview of Programs

## GRADUATE PROGRAMS

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### Phase II: Full Licensure

EDUC 522 Instructional Strategies: Behavior Difficulties  
EDUC 525 Collaboration with Parents and Professionals  
EDUC 526 Classroom Management  
EDUC 529 Legal Issues in Special Education  
EDUC 535 Assessment Strategies  
EDUC 559 Practicum in Adaptive Special Education  
(capstone) (1.5 credit hours)

### Electives (choose a total of six hours, completed prior to EDUC 559)

EDUC 532 Technology in Special Education  
EDUC 533 Language Development and Disorders  
EDUC 534 Transitions in Education  
EDUC 549 Race, Class and Power in Schools  
EDUC 555 Topics in Education (up to three hours)

### Phase III: Research Requirements

EDUC 512 Action Research  
EDUC 531 Field-Based Research Block

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## MASTER OF SCIENCE IN LEADERSHIP

### Required Courses

LEAD 500 Leadership Styles and Theories  
LEAD 505 Organizational Leadership and Ethics  
LEAD 510 Leadership in Context  
LEAD 515 Leadership Comm. and Conflict Resolution  
LEAD 520 Leadership Coaching  
LEAD 560 Leading Change in Organizations  
LEAD 565 Knowledge Based Leadership  
LEAD 570 Leadership for the Future  
LEAD 575 Organizational Structures and Behavior  
LEAD 580 Practical Problem Solving for Today's Organizations  
LEAD 585 Leading Quality Improvement Initiatives  
LEAD 590 Leadership Project

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## MASTER OF SCIENCE IN MANAGEMENT

### Required Courses

MGMT 500 Organizational Behavior and HR Management  
MGMT 505 Project Management Fundamentals  
LEAD 500 Leadership Styles and Theories  
LEAD 565 Knowledge Based Leadership  
MGMT 520 Managing Organizational Change and Conflict  
OR  
LEAD 560 Leading Change in Organizations

### Required Courses (cont'd)

MGMT 580 Quality Management and Statistical Analysis  
MGMT 560 Ethics in the Global Marketplace  
OR  
LEAD 505 Organizational Leadership and Ethics  
MGMT 565 Financial Analysis and Management I  
MGMT 595 Management Project  
(Portfolio-Based Capstone)

### Elective Courses (Choose 12 credit hours)

MGMT 510 Financial Accounting  
LEAD 510 Leadership in Context  
LEAD 515 Leadership Comm. and Conflict Resolution  
MGMT 515 Managerial Accounting  
LEAD 520 Leadership Coaching  
MGMT 525 Business Law  
MGMT 530 Marketing Strategies  
MGMT 575 Financial Analysis and Management II  
LEAD 570 Leadership for the Future  
LEAD 580 Practical Problem Solving for Today's Organizations

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## MASTER OF SCIENCE IN SECURITY ADMINISTRATION

### Required Courses

MSA 500 Contemporary Security Administration  
MSA 505 Security Administration Business Strategies  
MSA 510 Enterprise Risk Management  
MSA 515 Physical Security Planning and Vulnerability Assessment  
MSA 520 Administration of Information Security  
MSA 560 Security Law  
MSA 565 Organization Security Investigations  
MSA 570 Homeland Security Defense and Administration  
MSA 575 Best Practices and Special Issues in Homeland Security  
MSA 580 Terrorism: Perspectives and Consequence Management  
MSA 585 Emergency, Disaster, and Contingency Management  
MSA 590 Security Portfolio

# Overview of Programs

## UNDERGRADUATE CERTIFICATES

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### CHANGE LEADERSHIP

#### Courses

HRD 345 Managing Human Resources  
BUS 328 Organizational Behavior  
OMGT 320 Managing Group Dynamics  
STL 420 Forecasting and Leading Change  
STL 435 Strategic Planning

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### CYBER CRIME INVESTIGATION

#### Courses

CJUS 325 Criminal Investigation Techniques  
SMGT 320 Information Security  
SMGT 415 Legal Aspects of Security  
CJUS 451 Computer Forensics & Cyber Crime  
SMGT 411 Loss Prevention and Crime Prevention

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### ENTERPRISE QUALITY MANAGEMENT

#### Courses

BQM 301 Business Quality Management  
BQM 310 Team Management  
BUS 328 Organizational Behavior  
COT 313 Project Administration  
MTCH 317 Certified Quality Improvement Assoc.

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### HOMELAND SECURITY

#### Courses

SMGT 311 Introduction to Security  
SMGT 315 Physical Security  
OR  
SMGT 320 Information Security  
SMGT 321 Homeland Security Fundamentals  
SMGT 424 Terrorism-Motivations and Adversaries  
SMGT 415 Legal Aspects of Security  
OR  
SMGT 430 Contemporary Issues in Security Management

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### HR ESSENTIALS

#### Courses

The program consists of six modules delivered in a two-day program:  
Module 1: Essentials of Human Resource Management

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#### Courses (cont'd)

Module 2: Employment Law in Your Workplace  
Module 3: Effective Recruitment and Selection Techniques  
Module 4: Basics of Compensation  
Module 5: Orienting and Training Your Employees  
Module 6: Ensuring Quality Performance

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### LEAN SIX SIGMA

#### Courses

OMGT 311 Six Sigma Green Belt I  
OMGT 312 Six Sigma Green Belt II  
OMGT 310 Operations Management I  
OMGT 320 Managing Group Dynamics  
OMGT 415 Integrative Supply Chain Management

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### MINISTRY LEADERSHIP

#### Courses

REL 215 Understanding the Old Testament  
REL 216 Understanding the New Testament  
REL 301 Systematic Theology I  
REL 302 Systematic Theology II  
REL 325 Basic Preaching  
REL 420 Evangelism

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### OPERATIONAL LEADERSHIP

#### Courses

STL 307 Leadership Theories and Practical Application  
STL 310 Interpersonal Group Dynamics  
STL 410 Negotiation Skills  
STL 420 Forecasting and Leading Change  
STL 430 Multi-Cultural Perspectives and Global Trends

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### ORGANIZATIONAL LEADERSHIP

#### Courses

HRD 330 Microsoft Office Applications  
ENG 420 Business and Administrative Communication  
STL 302 Self Awareness and Personality Traits  
STL 310 Interpersonal Group Dynamics  
BQM 310 Team Management

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# Overview of Programs

## GRADUATE CERTIFICATES

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### EMERGENCY PLANNING CERTIFICATE

#### Courses

MSA 515 Physical Security Planning and Vulnerability Assessment  
MSA 570 Homeland Security Defense and Administration  
MSA 575 Best Practices and Special Issues in Homeland Security  
MSA 580 Terrorism: Perspectives and Consequence Management  
MSA 585 Emergency, Disaster, and Contingency Management

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### ENTERPRISE RISK MANAGEMENT

#### Courses

MSA 510 Enterprise Risk Management  
MSA 515 Physical Security Planning and Vulnerability Assessment  
MSA 520 Administration of Information Security  
MSA 565 Organizational Security Investigations  
MSA 585 Emergency, Disaster, and Contingency Management

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### EXECUTIVE LEADERSHIP

#### Courses

MGMT 500 Organizational Behavior and Human Resource Management  
LEAD 520 Leadership Coaching  
LEAD 565 Knowledge-Based Leadership  
LEAD 560 Leading Change in Organizations  
MGMT 505 Project Management Fundamentals

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### EXECUTIVE QUALITY MANAGEMENT

#### Courses

MGMT 500 Organizational Behavior and Human Resource Management  
MGMT 505 Project Management Fundamentals  
MGMT 580 Quality Management and Statistical Analysis  
LEAD 570 Leadership for the Future  
LEAD 585 Leading Quality Improvement Initiatives

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### YOUTH MINISTRY FOR THE LAY LEADER

#### Courses

SMIN 501 Introduction to Ministry  
SMIN 503 Studies of the Old Testament  
SMIN 505 Studies of the New Testament  
SMIN 507 Theology  
SMIN 533 Program Design and Development in the Local Church

# Overview of Programs

## CERTIFICATION PREPARATION COURSES

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### **APICS – CERTIFIED IN PRODUCTION AND INVENTORY MANAGEMENT (CPIM) EXAM PREPARATION COURSES**

#### **Courses**

PRMG 201 Introduction to Materials Management  
PRMG 305 Basics of Supply Chain Management  
PRMG 306 Master Planning of Resources  
PRMG 307 Detailed Scheduling and Planning  
PRMG 308 Execution and Control of Operations  
PRMG 309 Strategic Management of Resources

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### **APICS – CERTIFIED SUPPLY CHAIN PROFESSIONAL (CSCP) EXAM PREPARATION COURSE**

#### **Courses**

PRMG 425 Certified Supply Chain Professional

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## **ASQ**

#### **Courses**

MTCH 311 Certified Quality Technician (CQT)  
MTCH 312 Certified Quality Engineer (CQE)  
MTCH 313 Certified Quality Auditor (CQA)  
MTCH 314 Certified Quality Inspector (CQI)  
MTCH 435 Certified Manager of Quality/Organizational  
Excellence (CMQ/OE)  
MTCH 317 Certified Quality Improvement Associate (CQIA)  
OMGT 311 Six Sigma Green Belt I  
OMGT 312 Six Sigma Green Belt II  
MTCH 318 Certified Six Sigma Black Belt I  
MTCH 319 Certified Six Sigma Black Belt II

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## **ISM**

#### **Courses**

BSAD 301 Purchasing Process  
BSAD 302 Supply Environment  
BSAD 303 Value Enhancement Strategies  
BSAD 304 Management for Purchasing Managers

# Fall 2009 Schedule – Session One

## UNDERGRADUATE PROGRAMS

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### ACCOUNTING

	Sec	Location	Dates	Day
<b>ACCT 379 Managerial Accounting</b> (3 credit hours) An introduction to the principles of managerial accounting. Topics include the development and use of accounting information to support managerial decision-making.	PA	Wichita East	08/19/09 - 09/23/09	WED
<b>BSAD 310 Financial Accounting Systems</b> (3 credit hours) Accounting and business organization, recording process, income determination, asset valuation, financial statements, fund statements, ratio analysis, and use of financial accounting information for decision-making.	PA	Online	08/17/09 - 09/27/09	ONL
<b>BUS 395 Corporate Finance</b> (3 credit hours) An introduction to the long-term and short-term investing and financing decisions required in the financial management of a business.	PC	Wichita East	08/18/09 - 09/22/09	TUES

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### BUSINESS ADMINISTRATION

	Sec	Location	Dates	Day
<b>BSAD 310 Financial Accounting Systems</b> (3 credit hours) Accounting and business organization, recording process, income determination, asset valuation, financial statements, fund statements, ratio analysis, and use of financial accounting information for decision-making.	PA	Online	08/17/09 - 09/27/09	ONL
<b>BSAD 340 Legal Environment of Business</b> (3 credit hours) Examines the social and governmental structure within which business operates. Addresses labor and employment law, contracts, business torts and crimes, legal process, public issues, and environmental regulations.	PA	Online	08/17/09 - 09/27/09	ONL
<b>BSAD 340 Legal Environment of Business</b> (3 credit hours) Examines the social and governmental structure within which business operates. Addresses labor and employment law, contracts, business torts and crimes, legal process, public issues, and environmental regulations.	PD	Oklahoma City	08/18/09 - 09/22/09	TUES
<b>BSAD 410 International Business</b> (3 credit hours) Framework for analyzing competitive structure of industries and for formulating strategy within an international context. Study of foreign exchange, balance of payments, and the international monetary system.	PA	McConnell	08/19/09 - 09/23/09	WED
<b>BSAD 420 MIS Analysis</b> (3 credit hours) Evaluation of different types of software and their application in organization. Emphasis on practical skills, spreadsheet modeling, and database design.	PB	Online	08/17/09 - 09/27/09	ONL
<b>BSAD 440 Strategic Management</b> (3 credit hours) Synthesis of major business administration disciplines. It is recommended that this be the last course in the core curriculum.	PA	Wichita West	08/20/09 - 09/24/09	THUR
<b>BUS 395 Corporate Finance</b> (3 credit hours) An introduction to the long-term and short-term investing and financing decisions required in the financial management of a business.	PC	Wichita East	08/18/09 - 09/22/09	TUES

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# Fall 2009 Schedule – Session One

## UNDERGRADUATE PROGRAMS

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### BUSINESS QUALITY MANAGEMENT

	Sec	Location	Dates	Day
<b>BQM 301 Business Quality Management</b> (3 credit hours) An overview of the key elements comprising a superior quality management program and the most accepted techniques (e.g. benchmarking, Baldrige criteria) for achieving quality.	PA	Wichita East	08/20/09 - 09/24/09	THUR
<b>BQM 301 Business Quality Management</b> (3 credit hours) An overview of the key elements comprising a superior quality management program and the most accepted techniques (e.g. benchmarking, Baldrige criteria) for achieving quality.	PA	Online	08/17/09 - 09/27/09	ONL
<b>BQM 310 Team Management</b> (3 credit hours) The study of teams and the impact of self-directed teams on continuous improvement. The focus will be on viewing the organization as a series of interactive teams with emphasis on the skills and knowledge essential to organizing teams, evaluating data, measuring progress, plotting accomplishments, and developing empowered teams.	PC	Online	08/17/09 - 09/27/09	ONL
<b>BQM 320 Organizational Leadership</b> (3 credit hours) A study of leadership models and styles including the principles of the latest leadership thinkers. The focus will be particularly on leadership within organizations emphasizing motivational decision-making, communication, and employee involvement skills.	PB	Oklahoma City	08/19/09 - 09/23/09	WED
<b>BQM 444 Project Management</b> (3 credit hours) The study and understanding of project management dealing with knowledge of the product and the environment in which the project is realized. The knowledge of technologies involved and financial and contractual matters are included.	PA	Online	08/17/09 - 09/27/09	ONL
<b>BQM 450 Statistical Tech</b> (3 credit hours) A survey of descriptive and inferential statistics, probability theory, sampling theory, hypothesis testing, and a study of variability, regression and correlation. Emphasis will be placed on statistical applications and how to apply statistics in reducing large amounts of data into a meaningful form for effective decision-making.	PC	Wichita West	08/17/09 - 09/21/09	MON

### COMMON COURSES

	Sec	Location	Dates	Day
<b>BQM 425 Research Project</b> (3 credit hours) The development of skills required in research, evaluation, implementation, presentation, and feasibility both financial and non-financial. Projects may relate directly to the business or organization in which the student serves or hopes to serve.	PA	Online	08/17/09 - 09/27/09	ONL
<b>BUS 337 Business Ethics</b> (3 credit hours) An approach to the ethical challenges of a modern business society. The course will utilize the expertise of professionals working in the various areas of business as well as the moral reasoning of ethicists.	PE	Wichita East	08/20/09 - 09/24/09	THUR

# Fall 2009 Schedule – Session One

## UNDERGRADUATE PROGRAMS

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### COMMON COURSES (cont'd)

	Sec	Location	Dates	Day
<b>BUS 337 Business Ethics</b> (3 credit hours) An approach to the ethical challenges of a modern business society. The course will utilize the expertise of professionals working in the various areas of business as well as the moral reasoning of ethicists.	PA	Online	08/17/09 - 09/27/09	ONL
<b>BUS 337 Business Ethics</b> (3 credit hours) An approach to the ethical challenges of a modern business society. The course will utilize the expertise of professionals working in the various areas of business as well as the moral reasoning of ethicists.	PJ	Oklahoma City	08/20/09 - 09/24/09	THUR
<b>BUS 445 Management Decision Making</b> (3 credit hours) This course introduces the student to statistical methods using quality improvement tools and techniques and Microsoft Excel applications in a variety of process control functions.	PD	Junction City	08/17/09 - 09/21/09	MON
<b>BUS 445 Management Decision Making</b> (3 credit hours) This course introduces the student to statistical methods using quality improvement tools and techniques and Microsoft Excel applications in a variety of process control functions.	PA	Online	08/17/09 - 09/27/09	ONL
<b>ENG 420 Business and Administration Communication</b> (3 credit hours) The study and writing of technical reports, letters, memos, resumes, progress reports, and proposals. The course will also include various functions associated with writing: organization, sentence structure, and grammar in conjunction with rhetorical theory.	PD	Wichita West	08/17/09 - 09/21/09	MON
<b>ENG 420 Business and Administration Communication</b> (3 credit hours) The study and writing of technical reports, letters, memos, resumes, progress reports, and proposals. The course will also include various functions associated with writing: organization, sentence structure, and grammar in conjunction with rhetorical theory.	PA	Online	08/17/09 - 09/27/09	ONL
<b>HRD 210 Entrance Seminar</b> (1 credit hour) Overview of the accelerated degree completion format. Discussion of learner roles, critical thinking and reading, basics of online research, procedures and policies.	PA	Online	08/17/09 - 09/27/09	ONL
<b>LAS 499 Responsibilities for the Future</b> (3 credit hours) Seniors with various majors will share learnings and approaches from their different disciplines toward dealing holistically with issues that shape the future, seeking to integrate disciplines and to synthesize knowing, caring, and doing.	PA	McConnell	08/17/09 - 09/21/09	MON
<b>LAS 499 Responsibilities for the Future</b> (3 credit hours) Seniors with various majors will share learnings and approaches from their different disciplines toward dealing holistically with issues that shape the future, seeking to integrate disciplines and to synthesize knowing, caring, and doing.	PA	Online	08/17/09 - 09/27/09	ONL
<b>SOCS 320 Adults in Transition</b> (3 credit hours) This course will focus on adults moving through transitions. The skills necessary to negotiate transitions will be identified.	PA	Online	08/17/09 - 09/27/09	ONL

# Fall 2009 Schedule – Session One

## UNDERGRADUATE PROGRAMS

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### COMPUTER OPERATIONS TECHNOLOGY

	Sec	Location	Dates	Day
<b>COT 220 Microsoft Access</b> (3 credit hours) The course covers the basic steps of database application development. Using Microsoft Access database software, the student develops database tables, queries, forms, and reports to create a working Access database application.	PA	Online	08/17/09 - 09/27/09	ONL
<b>COT 311 Advanced Microsoft Word</b> (3 credit hours) Effective preparation of technical documents using Microsoft Word. Covers structure and management of large documents, use of styles and templates, linking and embedding of pictures and drawings, introduces versioning and revisions, and general mark-up.	PC	Wichita East	08/20/09 - 09/24/09	THUR
<b>COT 411 Website Management</b> (3 credit hours) The design and development of websites to support business operations. Includes the study of site design, maintenance, and the integration of databases and other programming functionality to increase the capability of a website to support changing business needs.	PA	Online	08/17/09 - 09/27/09	ONL
<b>COT 415 Computer Systems Integration</b> (3 credit hours) Comprehensive, hands-on course providing basic computer systems service topics as well as more advanced issues pertaining to hardware and operating system configuration, installation, and troubleshooting.	PA	Wichita West	08/19/09 - 09/23/09	WED

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### COMPUTER PROGRAMMING TECHNOLOGY

	Sec	Location	Dates	Day
<b>COT 220 Microsoft Access</b> (3 credit hours) The course covers the basic steps of database application development. Using Microsoft Access database software, the student develops database tables, queries, forms, and reports to create a working Access database application.	PA	Online	08/17/09 - 09/27/09	ONL
<b>CPT 322 SQL Fundamentals</b> (3 credit hours) Using SQL Server, students retrieve information from various relational databases. Beginning with simple queries that retrieve selected data from a single table, it progresses to advanced queries that summarize the data, combine it with data from other tables, and display the data in specialized ways.	PA	Wichita West	08/20/09 - 09/24/09	THUR
<b>CPT 323 VBA, The Internet and MS Office Applications</b> (3 credit hours) Course focuses on using Visual Basic for Applications programming to support applications in Microsoft Access and Excel. Students use the Object Model for both Access and Excel.	PA	Online	08/17/09 - 09/27/09	ONL
<b>CPT 390 PHP Programming with MySQL</b> (3 credit hours) PHP and MySQL go hand in hand. An introduction to PHP, SQL, and MySQL leads to programming PHP to develop, manipulate, maintain, and query MySQL databases.	PA	Online	08/17/09 - 09/27/09	ONL
<b>CPT 431 Java Programming Principles II</b> (3 credit hours) Advanced Java techniques are introduced. Business applications are developed using arrays and array lists, string manipulation techniques, multiple classes, inheritance, and polymorphism.	PC	Wichita East	08/18/09 - 09/22/09	TUES

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# Fall 2009 Schedule – Session One

## UNDERGRADUATE PROGRAMS

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### CRIMINAL JUSTICE

	Sec	Location	Dates	Day
<b>CJUS 325 Criminal Investigation Techniques</b> (3 credit hours) This course is designed to acquaint the student with the problems and techniques involved in the investigation of crime. It includes current investigative procedure used in handling crime scenes.	PA	Online	08/17/09 - 09/27/09	ONL
<b>CJUS 340 Criminal Justice Ethics</b> (3 credit hours) This course is designed to introduce students to ethical decision-making in the criminal justice system. The course will examine concepts and principles of ethics and values.	PA	Online	08/17/09 - 09/27/09	ONL
<b>CJUS 425 Criminal Law &amp; Procedure</b> (3 credit hours) This course combines both laws and procedure that support the criminal justice system. It examines substantive criminal law and procedural rights of the accused.	PA	Online	08/17/09 - 09/27/09	ONL
<b>CJUS 440 Special Topics in Criminal Justice</b> (3 credit hours) This course will include an intensive examination of specialized contemporary topics in criminal justice. Topics may vary from course to course, but will include subjects such as: drugs and substance abuse; gangs; race; hate groups; women in the criminal justice system; domestic violence; and serial crime and criminals.	PA	Online	08/17/09 - 09/27/09	ONL

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### EARLY CHILDHOOD & ELEMENTARY EDUCATION

	Sec	Location	Dates	Day
<b>ART 223 Art in Elementary School</b> (3 credit hours) Lecture and workshop course. The lectures would consider the meaning of creativity in elementary education and the several stages of self-expression.	PA	Winfield	08/20/09 - 09/24/09	THUR
<b>EDUC 210 Education Entrance Seminar</b> (1 credit hour) An introductory and exploratory course for those considering education as a career. The course is designed to assist each prospective teacher in gaining a valid and comprehensive knowledge of what is involved in a teaching career.	PA	Online	08/17/09 - 09/27/09	ONL
<b>EDUC 210 Education Entrance Seminar</b> (1 credit hour) An introductory and exploratory course for those considering education as a career. The course is designed to assist each prospective teacher in gaining a valid and comprehensive knowledge of what is involved in a teaching career.	PB	Ft. Riley	08/22/09 - 09/12/09	SAT
<b>EDUC 223 Fine Arts in Elementary School</b> (3 credit hours) The course provides a pre-service teacher with the design, implementation, and evaluation of fine arts (music, art, dance) learning activities that are developmentally appropriate, meaningful, and challenging for all K-6th grade students.	PA	Online	08/17/09 - 11/08/09	ONL
<b>EDUC 328 Instructional Strategies/PE</b> (2 credit hours) Designed for K-5 classroom teacher, this course addresses the major concepts of health education, human movement, and physical activity as essential elements which foster a healthy lifestyle.	PA	Winfield	08/18/09 - 09/22/09	TUES
<b>EDUC 437 Elementary School Methods and Management</b> (3 credit hours) This course focuses on the development of professional teaching skills for the elementary and middle school teacher.	PA	Wichita East	08/17/09 - 11/02/09	MON

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# Fall 2009 Schedule – Session One

## UNDERGRADUATE PROGRAMS

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### GENERAL EDUCATION COURSES

	Sec	Location	Dates	Day
<b>MATH 215 Intro Statistics &amp; Probability</b> (3 credit hours) An introduction to statistics and probability with emphasis on applications. Topics include numerical and graphical displays of data, linear regression, hypothesis testing, and elementary probability, including counting methods, conditional probabilities, and probability distributions.	PC	Wichita West	08/18/09 -09/22/09	TUES
<b>PESS 205 Critical Issues Health</b> (3 credit hours) Analysis of critical health issues, emphasizing personal responsibility for wellness. A holistic approach to mind and body interactions is utilized to facilitate awareness of the impact of health and physical activity on individual and social wellness.	PA	Online	08/17/09 - 09/27/09	ONL
<b>PSC 225 Composition I</b> (3 credit hours) Focuses on developing reading and writing skills necessary for college-level coursework. Provides a focus on the writing process, and rhetorical modes utilized in writing.	PA	Online	08/17/09 - 09/27/09	ONL
<b>PSC 226 Composition II</b> (3 credit hours) Emphasizes the writing associated with critical thinking and research, argumentation, and practices.	PA	Online	08/17/09 - 09/27/09	ONL
<b>PSC 228 Intermediate Algebra</b> (3 credit hours) Provides a review of basic algebra, exponents, radicals, quadratic formula, systems of equations, graphing.	PC	Wichita East	08/20/09 - 09/24/09	THUR
<b>PSC 229 College Algebra</b> (3 credit hours) Provides a review of Intermediate Algebra with more depth in the topics. Also covers logarithmic and exponential functions, the binomial theorem, systems of quadratic equations, and matrices and determinants.	PA	Online	08/17/09 - 09/27/09	ONL
<b>PSC 230 The Physical World</b> (3 credit hours) This course is designed to present a relevant and practical introduction to everyday physical phenomena for students who have little or no previous background in physics. The course is largely descriptive in nature without mathematical emphasis.	PA	Online	08/17/09 - 09/27/09	ONL
<b>PSC 231 Sociology</b> (3 credit hours) A fundamental course which explores the development and interaction of the individual in society with consideration of the culture, structures and functions of societies, social groups, and institutions.	PA	Online	08/17/09 - 09/27/09	ONL
<b>PSC 236 Comparative Religion &amp; Philosophy</b> (3 credit hours) Exploration of religion and its role in human life, coupled with a study of the origin and development of significant concepts that have influenced modern man's ideological heritage.	PA	Online	08/17/09 - 09/27/09	ONL
<b>PSC 237 Intro to Computers</b> (3 credit hours) An introduction to personal computers and the packaged software commonly available to them. It is designed for learners with little or no prior computer experience.	PA	Wichita East	08/19/09 - 09/23/09	WED
<b>PSC 242 Speech</b> (3 credit hours) This course is designed to prepare learners to practice introductory communication, listening, and presentational skills. Learners will be exposed to basic components of communication theory and given opportunity to perform speaking to inform, speaking to persuade, and functioning in small groups.	PA	Wichita East	08/17/09 - 09/21/09	MON

# Fall 2009 Schedule – Session One

## UNDERGRADUATE PROGRAMS

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### GENERAL EDUCATION COURSES (cont'd)

	Sec	Location	Dates	Day
<b>PSC 244 Elementary Spanish 2</b> (3 credit hours) A language course with emphasis on understanding, speaking, reading and writing. Elementary Spanish I is a required prerequisite.	PA	Online	08/17/09 - 09/27/09	ONL
<b>PSC 252 Developmental Psychology</b> (3 credit hours) Students will gain a basic understanding of the biosocial, cognitive, and psychosocial development in humans from birth through adolescence, with additional emphasis on young adult through death.	PA	Online	08/17/09 - 09/27/09	ONL

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### HUMAN RESOURCE DEVELOPMENT

	Sec	Location	Dates	Day
<b>HRD 323 Finance for Non-Financial Managers</b> (3 credit hours) The course will develop an understanding of the role of finance in the business organization. Topics include ratio analysis, creation of financial statements, sources of funds for financial operations, managing the cash flow process, the cost of capital, and capital budgeting.	PC	Wichita East	08/19/09 - 09/23/09	WED
<b>HRD 324 Performance Management</b> (3 credit hours) The student is introduced to the application of the principles and techniques of behavior modification to the performance of individuals and groups in organizations. The course includes application of the ABC analysis and the study of antecedents, behaviors, and consequences that can be used to successfully sustain individual and group performance.	PB	Online	08/17/09 - 09/27/09	ONL
<b>HRD 325 Developing Workforce Talent</b> (3 credit hours) This course will focus on the development of a personal development plan that will provide insight into abilities, strengths, and weaknesses that help people to succeed professionally.	PC	Wichita West	08/18/09 - 09/22/09	TUES
<b>HRD 330 Microsoft Office Applications</b> (3 credit hours) The applications involved in Microsoft Office Professional (Word, Excel, Access, PowerPoint, and Schedule) will be surveyed individually as well as their interaction. Emphasis will be on applications that typically benefit the small business or departmental computing.	PC	Wichita West	08/18/09 - 09/22/09	TUES
<b>HRD 338 Human Resources Technology</b> (3 credit hours) An understanding of the role of application systems software in supporting the business functions of human resource management.	PA	Online	08/17/09 - 09/27/09	ONL
<b>HRD 345 Managing HR</b> (3 credit hours) A study of the development of the personnel management role, the organization of work, staffing the organization, developing human resources, creating favorable work environment, management labor relations, compensation, and benefit administration.	PA	Online	08/17/09 - 09/27/09	ONL

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# Fall 2009 Schedule – Session One

## UNDERGRADUATE PROGRAMS

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### NURSING

	Sec	Location	Dates	Day
<b>MATH 215 Introduction to Statistics</b> (3 credit hours) An introduction to statistics and probability with emphasis on applications. Topics include numerical and graphical displays of data, linear regression, hypothesis testing, and elementary probability, including counting methods, conditional probabilities, and probability distributions.	PC	Wichita West	08/18/09 - 09/22/09	TUES
<b>NURS 310 Introduction to Professional Nursing Education</b> (2 credit hours) An introduction to the concept of professionalism and to BSN education. Exploration of program philosophy and mission and of skills necessary to be a successful adult student.	PC	Online	08/17/09 - 09/27/09	ONL
<b>NURS 334 Theories, Trends, and Issues in Nursing</b> (3 credit hours) Past, present and future of nursing. Analysis of the impact of current health-care system dynamics on nursing roles.	PA	Online	08/17/09 - 09/27/09	ONL
<b>NURS 434 Pathophysiology for Current Practitioners</b> (3 credit hours) Major pathophysiologic concepts are explored using a body systems approach. Theories relating etiology, pathogenesis and clinical manifestations are used to study common disease processes.	PA	Online	08/17/09 - 09/27/09	ONL

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### OPERATIONS MANAGEMENT

	Sec	Location	Dates	Day
<b>OMGT 311 Six Sigma Green Belt I</b> (3 credit hours) This course is the first of a two part series to prepare professionals to participate on teams that are designed to improve, redesign, and create efficient, customer-focused business processes.	PA	Online	08/17/09 - 09/27/09	ONL
<b>OMGT 410 Operations Management II</b> (3 credit hours) Overview of layout strategy, forecasting and constraint theory. This course is the second course in a two-part series. Includes a detailed investigation of planning and scheduling strategies that are applicable to a broad range of business situations and an introduction to simulation.	PA	Online	08/17/09 - 09/27/09	ONL
<b>OMGT 422 Finance for Management</b> (3 credit hours) Designed to address the needs of the non-financial, non-accountant manager. Study will include basic financial principles.	PA	Wichita East	08/17/09 - 09/21/09	MON

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### PASTORAL STUDIES

	Sec	Location	Dates	Day
<b>PHIL 320 Philosophy of Religion</b> (3 credit hours) An inquiry into the general subject of religion from the philosophical point of view.	PA	Online	08/17/09 - 09/27/09	ONL
<b>REL 200 Bible Survey</b> (3 credit hours) An introduction to the basic content of the Biblical books. The main objective of this course is to help students gain a solid overview and to discern major scriptural themes.	PC	Online	08/17/09 - 09/27/09	ONL
<b>REL 215 Understanding the Old Testament</b> (3 credit hours) A study of the Hebrew scriptures seeking to understand them in their original context and thus their significance for today.	PA	Online	08/17/09 - 09/27/09	ONL

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# Fall 2009 Schedule – Session One

## UNDERGRADUATE PROGRAMS

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### PASTORAL STUDIES (cont'd)

	Sec	Location	Dates	Day
<b>REL 302 Systematic Theology 2</b> (3 credit hours) A study of the core teachings of the Christian faith and the means by which the church through the centuries has come to organize these teachings. This course shows the deep internal relationships between the various teachings.	PA	Online	08/17/09 - 09/27/09	ONL
<b>REL 325 Basic Preaching</b> (3 credit hours) Though a form of public speaking, preaching is different in many important respects. This course is designed to help the student develop skills in delivering a sermon.	PA	Online	08/17/09 - 09/27/09	ONL

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### SECONDARY EDUCATION AND POST-BACCALAUREATE LICENSURE

	Sec	Location	Dates	Day
<b>EDUC 439 Secondary Methods</b> (3 credit hours) This course focuses on the development of professional teaching skills for the secondary and middle school teacher.	PA	Wichita East	08/17/09 - 11/02/09	MON
<b>EDUC 440 Student Teaching Seminar</b> (1 credit hour) A seminar course designed to be taken in conjunction with the student teaching block. This course focuses on the theory and application of educational philosophies for the student's use in both classroom and personal professional life.	PA	Wichita East	08/24/09 - 12/11/09	MON
<b>EDUC 447 Observation Elementary School</b> (12 credit hours) Clinical experiences in kindergarten through sixth grade public school classrooms for teacher licensure candidates. Prerequisites: Unconditional admission into student teaching. Concurrent enrollment with EDUC 440.	PA	Online	08/24/09 - 12/11/09	ONL
<b>EDUC 448 Observation Middle School</b> (12 credit hours) Clinical experiences in fifth through eighth grade public school classrooms for teacher licensure candidates. Prerequisites: Unconditional admission into student teaching. Concurrent enrollment with EDUC 440.	PA	Online	08/26/09 - 12/11/09	ONL
<b>EDUC 449 Observation Secondary School</b> (12 credit hours) Clinical experiences in sixth through twelfth grade public school classrooms for teacher licensure candidates. Prerequisites: Unconditional admission into student teaching. Concurrent enrollment with EDUC 440.	PA	Online	08/26/09 - 12/11/09	ONL

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### SECURITY MANAGEMENT

	Sec	Location	Dates	Day
<b>SMGT 311 Intro to Security</b> (3 credit hours) The course includes a detailed review of the representative duties of the professionals engaged in private and public security. It focuses on the latest trends, concerns, and issues in the security industry today.	PA	Online	08/17/09 - 09/27/09	ONL
<b>SMGT 315 Physical Security</b> (3 credit hours) Examines physical design, risk assessment, security surveys, barriers, locks, lighting, alarms, entry control, closed circuit television, and digital recording systems. The overall process of physical protection system design and integration is also extensively covered.	PB	Online	08/17/09 - 09/27/09	ONL

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# Fall 2009 Schedule – Session One

## UNDERGRADUATE PROGRAMS

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### SECURITY MANAGEMENT (cont' d)

	Sec	Location	Dates	Day
<b>SMGT 321 Homeland Security Fundamentals</b> (3 credit hours) Provides a diverse group of topics related to homeland security. Topics covered include, but are not limited to, critical infrastructure sectors and protection, weapons of mass destruction planning and response strategies, national security, and public management.	PC	Ft. Riley	08/18/09 - 09/22/09	TUES
<b>SMGT 415 Legal Aspects of Security</b> (3 credit hours) Provides a thorough overview of the legal issues and concepts that security professionals must be familiar with while operating in public or private organizations.	PA	Online	08/17/09 - 09/27/09	ONL

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### STRATEGIC LEADERSHIP

	Sec	Location	Dates	Day
<b>STL 318 Critical Thinking</b> (3 credit hours) Course prepares learners to critically interpret, synthesize, analyze, and evaluate information. It is designed to introduce learners to complex problems and help them come to well-reasoned conclusions and solutions.	PA	Online	08/17/09 - 09/27/09	ONL
<b>STL 420 Forecasting &amp; Leading Change</b> (3 credit hours) Designed to enable learners to use market trends and societal changes to forecast change. Learners will look at topics that include demographic changes, market trends, national income, and societal shifts to effectively forecast future changes.	PA	Online	08/17/09 - 09/27/09	ONL
<b>STL 435 Strategic Planning</b> (3 credit hours) Designed to help learners take a proactive approach to strategic planning. A variety of perspectives, models, and approaches will be used in the most common form of strategic planning.	PA	Online	08/17/09 - 09/27/09	ONL

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### YOUTH MINISTRY

	Sec	Location	Dates	Day
<b>PHIL 320 Philosophy of Religion</b> (3 credit hours) An inquiry into the general subject of religion from the philosophical point of view.	PA	Online	08/17/09 - 09/27/09	ONL
<b>REL 124 Introduction to Youth Ministry</b> (3 credit hours) An exploratory course that introduces students to the necessary concepts and skills related to youth ministry. The course includes observation in local church and/or para-church youth ministry settings.	PC	Online	08/17/09 - 09/27/09	ONL
<b>REL 215 Understanding the Old Testament</b> (3 credit hours) A study of the Hebrew scriptures seeking to understand them in their original context and thus their significance for today.	PA	Online	08/17/09 - 09/27/09	ONL
<b>REL 302 Systematic Theology 2</b> (3 credit hours) A study of the core teachings of the Christian faith and the means by which the church through the centuries has come to organize these teachings. This course shows the deep internal relationships between the various teachings.	PA	Online	08/17/09 - 09/27/09	ONL

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# Fall 2009 Schedule – Session One

## GRADUATE PROGRAMS

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### MASTER OF ARTS IN TEACHING

	Sec	Location	Dates	Day
<b>EDUC 601 Seminar</b> (1 credit hour) An introductory and exploratory course for those considering education as a career. The course is designed to assist each prospective teacher in gaining a valid and comprehensive knowledge of what is involved in a teaching career.	PA	Online	08/17/09 - 09/27/09	ONL
<b>EDUC 608 Restricted Licensure Practica</b> (1 credit hour) This course provides restricted licensures students with supervised practica throughout the teacher education program until they obtain their initial license.	PA	Online	08/26/09 - 12/11/09	TBA
<b>EDUC 610 Lifespan Development Psychology</b> (3 credit hours) Focuses on human development throughout the lifespan, from birth to death. Students will examine central concepts related to parameters of human development.	PA	Online	08/17/09 - 09/27/09	ONL

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### MASTER OF ARTS IN SPECIALIZED YOUTH AND YOUNG ADULT MINISTRY

	Sec	Location	Dates	Day
<b>SMIN 530 Theology of Youth Ministry</b> (3 credit hours) A survey of root convictions regarding the action of God in the lives of young people. The course will follow the standard systematic categories in theology and challenge learners to consider how content in each category gives shape to youth ministry.	PA	Online	08/17/09 - 09/27/09	ONL
<b>SMIN 533 Program Design &amp; Development in Local Church</b> (3 credit hours) An introduction to and practice in designing and developing a youth ministry in the local church.	PA	Online	08/17/09 - 09/27/09	ONL

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### MASTER OF BUSINESS ADMINISTRATION

	Sec	Location	Dates	Day
<b>MGMT 500 Organizational Behavior &amp; Human Resource Management</b> (3 credit hours) Models and theories of behavior and human resources management concepts and processes as they apply to managing individual and work-group behavior in organizations. Organizational behavior topics include leadership, motivation, and teamwork.	PA	Online	08/17/09 - 09/27/09	ONL
<b>MGMT 515 Managerial Accounting</b> (3 credit hours) Examines the use of accounting information to assist management in planning, analyzing, and implementing business decisions and activities. Focuses on strategic and operational performance analysis and evaluation.	PB	Wichita East	08/17/09 - 09/21/09	MON
<b>MGMT 520 Management Organizational Challenges &amp; Conflict</b> (3 credit hours) Techniques for successfully managing and communicating change and conflict in complex organizations. Included will be individual personality, preference and style assessment, interpersonal interaction, and group dynamics.	PA	Online	08/17/09 - 09/27/09	ONL

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# Fall 2009 Schedule – Session One

## GRADUATE PROGRAMS

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### MASTER OF BUSINESS ADMINISTRATION (cont'd)

	Sec	Location	Dates	Day
<b>MGMT 565 Financial Analysis &amp; Management I</b> (3 credit hours) Introduces and covers a broad range of financial topics of interest to managers. Included are differentiation between accounting and finance; time value of money; macroeconomics, including supply and demand; forecasting techniques; capital budgeting; and investment decisions.	PA	Online	08/17/09 - 09/27/09	ONL
<b>MGMT 580 Quality Management &amp; Statistics</b> (3 credit hours) This course explores foundations of quality management. Included are tools and methods for analytic study including basic probability and statistics.	PA	Online	08/17/09 - 09/27/09	ONL

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### MASTER OF EDUCATION/CURRICULUM AND INSTRUCTION

	Sec	Location	Dates	Day
<b>EDUC 520 Instruction &amp; English Language Students</b> (3 credit hours) Students will investigate different educational models for minority language learners and the instructional methods that work for ELL students.	PA	Online	08/17/09 - 09/27/09	ONL

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### MASTER OF EDUCATION/SPECIAL EDUCATION

	Sec	Location	Dates	Day
<b>EDUC 514 Introduction to Special Education: Individual Educational Plan Development</b> (1 credit hour) Course will provide training in the procedures for developing high quality individual education plans for students with disabilities.	PA	Online	08/17/09 - 09/27/09	ONL
<b>EDUC 533 Language Developments and Disorders</b> (3 credit hours) This course is designed to provide an introduction to language disorders. Designed for classroom teachers.	PA	Online	08/17/09 - 11/08/09	ONL

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### MASTER OF SCIENCE IN LEADERSHIP

	Sec	Location	Dates	Day
<b>LEAD 510 Leadership Context</b> (3 credit hours) Participants will be able to demonstrate an understanding of how economic, social, and/or political events and relationships – whether local, national, or worldwide – affect organizations as well as have an impact on culture and community.	PA	Online	08/17/09 - 09/27/09	ONL
<b>LEAD 560 Leading Change in Organizations</b> (3 credit hours) Participants will learn to navigate the world of needs assessment tools in order to build an organization's ability to operate on the consistent generation of information.	PA	Online	08/17/09 - 09/27/09	ONL
<b>LEAD 575 Organizational Structure/Behavior</b> (3 credit hours) Participants will learn decision-making models, principles of organizational hierarchy, and how organizations are impacted by leadership styles. Participants will analyze how their own leadership behavior impacts others through 360-degree feedback.	PA	Online	08/17/09 - 09/27/09	ONL

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# Fall 2009 Schedule – Session One

## GRADUATE PROGRAMS

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### MASTER OF SCIENCE IN SECURITY ADMINISTRATION

	<b>Sec</b>	<b>Location</b>	<b>Dates</b>	<b>Day</b>
<b>MSA 510 Enterprise Risk Management</b> (3 credit hours) Learners in this course will focus on all risks in which an organization may be exposed. A systematic approach to acquiring and analyzing the information necessary to support decision-makers in the protection of assets and the allocation of security resources is reviewed.	PC	Online	08/17/09 - 09/27/09	ONL
<b>MSA 570 Homeland Security Defense &amp; Administration</b> (3 credit hours) This course provides a comprehensive overview of America's homeland security system, including key federal, state, local, and private organizations. Policy issues, technologies, legislation, preparedness recommendations, and trends are analyzed.	PA	Online	08/17/09 - 09/27/09	ONL
<b>MSA 590 Security Portfolio</b> (3 credit hours) All learners in the M.S.S.A. program will be required to submit a professional portfolio addressing the competencies and skills they have achieved as a result of their graduate studies in Security Administration.	PA	Online	08/17/09 - 09/27/09	ONL

# Fall 2009 Schedule – Session One

## CERTIFICATES

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<b>ASQ</b>	<b>Sec</b>	<b>Location</b>	<b>Dates</b>	<b>Day</b>
<b>MTCH 311 Certified Quality Technician</b> (3 credit hours) Course is designed to acquaint students with the body of knowledge contained in the American Society for Quality (ASQ) exam for Certified Quality Technician.	PA	Online	08/17/09 - 09/27/09	ONL
<b>MTCH 314 Certified Quality Inspector</b> (3 credit hours) Course is designed to acquaint students with the body of knowledge contained in the American Society for Quality (ASQ) exam for Certified Mechanical Inspector.	PA	Online	08/17/09 - 09/27/09	ONL
<b>MTCH 316 Certified Reliability Engineer</b> (3 credit hours) Course is designed to acquaint students with the body of knowledge contained in the American Society for Quality (ASQ) exam for Certified Reliability Engineer (CRE).	PA	Online	08/17/09 - 09/27/09	ONL
<b>MTCH 435 Certified Manager of Quality</b> (3 credit hours) This course is designed to acquaint students with the body of knowledge contained in the American Society for Quality (ASQ) exam for Certified Manager of Quality/Organizational Excellence (CMQ/OE).	PA	Online	08/17/09 - 09/27/09	ONL

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<b>SHRM</b>	<b>Sec</b>	<b>Location</b>	<b>Dates</b>	<b>Day</b>
<b>HRD 426 Global Professional in Human Resources</b> (3 credit hours) This course offers the Human Resources professional information and resources to help him/her prepare for certification process to become a Global Professional in Human Resources and to prepare to offer human resource services to the rapidly expanding global enterprise world. Society for Human Resource Management (SHRM) approved course.	PA	Online	08/17/09 - 09/27/09	ONL

# Fall 2009 Schedule – Session Two

## UNDERGRADUATE PROGRAMS

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### ACCOUNTING

	Sec	Location	Dates	Day
<b>ACCT 380 Financial Accounting 1</b> (3 credit hours) An examination of financial accounting considerations of business transaction. Emphasis is placed on understanding the accounting cycle, the conceptual framework underlying financial accounting, and recognition, measurement, and reporting of receivables.	PA	Wichita West	09/30/09 - 11/04/09	WED
<b>BSAD 310 Financial Accounting Systems</b> (3 credit hours) Accounting and business organization, recording process, income determination, asset valuation, financial statements, fund statements, ratio analysis, and use of financial accounting information for decision-making.	PC	Wichita East	09/29/09 - 11/03/09	TUES

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### BUSINESS ADMINISTRATION

	Sec	Location	Dates	Day
<b>BSAD 310 Financial Accounting Systems</b> (3 credit hours) Accounting and business organization, recording process, income determination, asset valuation, financial statements, fund statements, ratio analysis, and use of financial accounting information for decision-making.	PC	Wichita East	09/29/09 - 11/03/09	TUES
<b>BSAD 320 Managerial Economics</b> (3 credit hours) Applies models derived from microeconomics, macroeconomics, and international economics to the solution of business problems in a global economy.	PC	Online	09/28/09 - 11/08/09	ONL
<b>BSAD 410 International Business</b> (3 credit hours) Framework for analyzing competitive structure of industries and for formulating strategy within an international context. Study of foreign exchange, balance of payments, and the international monetary system.	PB	Oklahoma City	09/29/09 - 11/03/09	TUES
<b>BSAD 420 MIS Analysis</b> (3 credit hours) Evaluation of different types of software and their application in organization. Emphasis on practical skills, spreadsheet modeling, and database design.	PD	McConnell	09/30/09 - 11/04/09	WED
<b>BSAD 430 Financial Management</b> (3 credit hours) Problems and procedures of financial management encountered in normal operations of a corporation. Emphasis on forward-looking financial analysis such as investments, project finance, and risk.	PA	Online	09/28/09 - 11/08/09	ONL
<b>BSAD 440 Strategic Management</b> (3 credit hours) Synthesis of major business administration disciplines. It is recommended that this be the last course in the core curriculum.	PA	Online	09/28/09 - 11/08/09	ONL
<b>BUS 218 Business Math</b> (3 credit hours) Practical application of math procedures to business problems. Students will study math used for problem solving in banking, purchasing, inventories, payroll, loans, property ownership, depreciation, taxes, investments, and statistics.	PD	Wichita East	09/29/09 - 11/03/09	TUES
<b>BUS 328 Organizational Behavior</b> (3 credit hours) Individual and work group behavior in organizations. Exercises in the dynamics of power, developing leadership, facilitating quality and change, and interpersonal communication skills will be emphasized.	PC	Online	09/28/09 - 11/08/09	ONL

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# Fall 2009 Schedule – Session Two

## UNDERGRADUATE PROGRAMS

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### BUSINESS ADMINISTRATION (cont'd)

	Sec	Location	Dates	Day
<b>BUS 394 Marketing</b> (3 credit hours) Product concepts, from idea to delivery to the ultimate consumer, will be examined. Also included will be pricing, promotion, distribution, and planning for the marketing effort.	PA	Online	09/28/09 - 11/08/09	ONL
<b>ECON 326 Economic Theory</b> (3 credit hours) A theory and issues-oriented approach to the study of economics. Both microeconomic and macroeconomic principles are explored.	PA	Wichita West	10/01/09 - 11/05/09	THUR

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### BUSINESS QUALITY MANAGEMENT

	Sec	Location	Dates	Day
<b>BQM 310 Team Management</b> (3 credit hours) The study of teams and the impact of self-directed teams on continuous improvement. The focus will be on viewing the organization as a series of interactive teams.	PE	Wichita East	10/01/09 - 11/05/09	THUR
<b>BQM 320 Organizational Leadership</b> (3 credit hours) A study of leadership models and styles including the principles of the latest leadership thinkers. The focus will be particularly on leadership within organizations emphasizing motivational decision-making, communication, and employee involvement skills.	PC	Online	09/28/09 - 11/08/09	ONL
<b>BQM 432 Accounting for Management</b> (3 credit hours) Designed to address the needs of the non-financial, non-accountant manager. Study will include basic accounting principles as they deal with budgeting, asset value, cost factors, direct labor, overhead, standard cost, positive and negative variances, and spreadsheet analysis.	PC	Wichita West	09/28/09 - 11/02/09	MON
<b>BQM 432 Accounting for Management</b> (3 credit hours) Designed to address the needs of the non-financial, non-accountant manager. Study will include basic accounting principles as they deal with budgeting, asset value, cost factors, direct labor, overhead, standard cost, positive and negative variances, and spreadsheet analysis.	PD	Oklahoma City	09/30/09 - 11/04/09	WED
<b>BQM 450 Statistical Techniques</b> (3 credit hours) A survey of descriptive and inferential statistics, probability theory, sampling theory, hypothesis testing, and a study of variability, regression, and correlation. Emphasis will be placed on statistical applications and how to apply statistics in reducing large amounts of data into a meaningful form for effective decision-making.	PD	Online	09/28/09 - 11/08/09	ONL

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### COMMON COURSES

	Sec	Location	Dates	Day
<b>BQM 425 Research Project</b> (3 credit hours) The development of skills required in research, evaluation, implementation, presentation, and feasibility both financial and non-financial. Projects may relate directly to the business or organization in which the student serves or hopes to serve.	PG	Wichita East	09/28/09 - 11/02/09	MON

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# Fall 2009 Schedule – Session Two

## UNDERGRADUATE PROGRAMS

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### COMMON COURSES (cont'd)

	Sec	Location	Dates	Day
<b>BQM 425 Research Project</b> (3 credit hours) The development of skills required in research, evaluation, implementation, presentation, and feasibility both financial and non-financial. Projects may relate directly to the business or organization in which the student serves or hopes to serve.	PA	Online	09/28/09 - 11/08/09	ONL
<b>BQM 427 Professional Communication and Presentation</b> (3 credit hours) Comprehensive study of the oral communication processes in situations encountered in organizations and professional environments. Intensive analysis of simulated and real life situations using state of the art presentation methods.	PB	Wichita East	09/29/09 - 11/03/09	TUES
<b>BQM 427 Professional Communication and Presentation</b> (3 credit hours) Comprehensive study of the oral communication processes in situations encountered in organizations and professional environments. Intensive analysis of simulated and real life situations using state of the art presentation methods.	PC	Wichita East	09/28/09 - 11/02/09	MON
<b>BUS 337 Business Ethics</b> (3 credit hours) An approach to the ethical challenges of a modern business society. The course will utilize the expertise of professionals working in the various areas of business as well as the moral reasoning of ethicists.	PA	Online	09/28/090 - 11/08/09	ONL
<b>BUS 445 Management Decision Making</b> (3 credit hours) This course introduces the student to statistical methods using quality improvement tools and techniques and Microsoft Excel applications in a variety of process control functions.	PH	Wichita East	10/01/09 - 11/05/09	THUR
<b>BUS 445 Management Decision Making</b> (3 credit hours) This course introduces the student to statistical methods using quality improvement tools and techniques and Microsoft Excel applications in a variety of process control functions.	PA	Online	09/28/09 - 11/08/09	ONL
<b>BUS 445 Management Decision Making</b> (3 credit hours) This course introduces the student to statistical methods using quality improvement tools and techniques and Microsoft Excel applications in a variety of process control functions.	PL	Oklahoma City	10/01/09 - 11/05/09	THUR
<b>ENG 420 Business and Administrative Communication</b> (3 credit hours) The study and writing of technical reports, letters, memos, resumes, progress reports, and proposals. The course will also include various functions associated with writing: organization, sentence structure, and grammar in conjunction with rhetorical theory.	PJ	McConnell	09/28/09 - 11/02/09	MON
<b>ENG 420 Business and Administrative Communication</b> (3 credit hours) The study and writing of technical reports, letters, memos, resumes, progress reports, and proposals. The course will also include various functions associated with writing: organization, sentence structure, and grammar in conjunction with rhetorical theory.	PA	Online	09/28/09 - 11/08/09	ONL

# Fall 2009 Schedule – Session Two

## UNDERGRADUATE PROGRAMS

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### COMMON COURSES (cont'd)

#### ENG 420 Business and Administrative Communication (3 credit hours)

The study and writing of technical reports, letters, memos, resumes, progress reports, and proposals. The course will also include various functions associated with writing: organization, sentence structure, and grammar in conjunction with rhetorical theory.

Sec	Location	Dates	Day
PN	Oklahoma City	10/01/09 - 11/05/09	THUR

#### ENG 420 Business and Administrative Communication (3 credit hours)

The study and writing of technical reports, letters, memos, resumes, progress reports, and proposals. The course will also include various functions associated with writing: organization, sentence structure, and grammar in conjunction with rhetorical theory.

PO	Junction City	09/28/09 - 11/02/09	MON
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#### HRD 210 Entrance Seminar (1 credit hour)

Overview of the accelerated degree completion format. Discussion of learner roles, critical thinking and reading, basics of online research, procedures, and policies.

PAA	Online	09/28/09 - 11/08/09	ONL
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#### LAS 499 Responsibility for the Future (3 credit hours)

Seniors with various majors will share learnings and approaches from their different disciplines toward dealing holistically with issues that shape the future, seeking to integrate disciplines and to synthesize knowing, caring, and doing.

PA	Online	09/28/09 - 11/08/09	ONL
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### COMPUTER OPERATIONS TECHNOLOGY

#### COT 305 Advanced Microsoft Excel (3 credit hours)

This course covers advanced uses of Excel, including layout, formulas, built-in functions, graphing, and secondary and derived sheets.

Sec	Location	Dates	Day
PC	Wichita West	09/30/09 - 11/04/09	WED

#### COT 313 Project Administration (3 credit hours)

An introduction to project management using Microsoft Project. Covers tasks, phases, milestones, critical path tracing, resource planning, budgeting, and skill mix staffing.

PB	Wichita East	10/01/09 - 11/05/09	THUR
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#### COT 313 Project Administration (3 credit hours)

An introduction to project management using Microsoft Project. Covers tasks, phases, milestones, critical path tracing, resource planning, budgeting, and skill mix staffing.

PA	Online	09/28/09 - 11/08/09	ONL
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#### COT 320 Software Integration (3 credit hours)

Windows XP Professional, Windows Vista and the Linux operating systems are explained in detail.

PA	Online	9/28/09 - 11/08/09	ONL
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#### COT 410 LAN Fundamentals (3 credit hours)

This course covers the networking of computers within a small geographic area using current and emerging Ethernet protocols and includes the functions of internet-working devices such as routers, switches, hubs, and NICs.

PA	Online	09/28/09 - 11/08/09	ONL
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# Fall 2009 Schedule – Session Two

## UNDERGRADUATE PROGRAMS

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### COMPUTER PROGRAMMING TECHNOLOGY

	Sec	Location	Dates	Day
<b>CPT 410 Java Servlets &amp; JSP</b> (3 credit hours) Skills developing e-commerce web sites are developed in an open-source environment using Java Server Pages (JSP) and Servlets coupled with MySQL and Tomcat web /Apache web server software.	PA	Online	09/28/09 - 11/08/09	ONL
<b>CPT 421 Java Programming Principles I</b> (3 credit hours) Course presents Java object orientated programming logic and fundamental techniques.	PA	Online	09/28/09 - 11/08/09	ONL
<b>CPT 422 HTML Programming Techniques</b> (3 credit hours) A course designed to have students leverage the power of JavaScript coupled with HTML to build company business sites that deliver state of the art interactivity and use tools such as image maps, forms, and style sheets to integrate JavaScript with the HTML language to design exquisite sites.	PA	Wichita East	09/29/09 - 11/03/09	TUES
<b>CPT 423 Project: Designing &amp; Programming &amp; Application</b> (3 credit hours) The student learns through the design of a complete application how to establish a robust, scalable, and secure business solution using the development and programming tools learned throughout previous computer programming courses.	PC	Wichita West	10/01/09 - 11/05/09	THUR
<b>CPT 432 Visual Basic.Net Programming Essentials 1</b> (3 credit hours) Includes the essentials of Visual Basic Net applications programming within Microsoft's Visual Studio.Net Integrated Development Environment. Students learn how to develop object-oriented programs, test and debug applications, produce active Windows controls, develop multi-form applications, enhance the graphic user interface, and manipulate dates and strings within the Net platform.	PA	Online	09/28/09 - 11/08/09	ONL

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### CRIMINAL JUSTICE

	Sec	Location	Dates	Day
<b>CJUS 315 Perspectives in Policing</b> (3 credit hours) This course provides an in-depth analysis of the functions of police in a contemporary society by placing modern policing in an historical, sociological, and political context.	PA	Online	09/28/09 - 11/08/09	ONL
<b>CJUS 335 Correctional Theory &amp; Practice</b> (3 credit hours) This course explores the ideas, practices, and characteristic of modern corrections. The course will equip students with the skills necessary to succeed in the field of corrections.	PC	Online	09/28/09 - 11/08/09	ONL
<b>CJUS 430 Criminal Justice Organizations: Administration &amp; Management</b> (3 credit hours) This course introduces students to endemic and emerging administrative problems and issues confronting the criminal justice agency. Students will describe, analyze, and synthesize contemporary management problems and issues in a criminal justice organization.	PC	Online	9/28/09 - 11/08/09	ONL

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# Fall 2009 Schedule – Session Two

## UNDERGRADUATE PROGRAMS

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### EARLY CHILDHOOD & ELEMENTARY EDUCATION

	Sec	Location	Dates	Day
<b>EDUC 210 Education Entrance Seminar</b> (1 credit hour) An introductory and exploratory course for those considering education as a career. The course is designed to assist each prospective teacher in gaining a valid and comprehensive knowledge of what is involved in a teaching career.	PC	Wichita East	10/03/09 - 10/24/09	SAT
<b>EDUC 215 Foundations of Education</b> (3 credit hours) This course explores the theories and applications of educational philosophies for students' use in both the classroom and their personal and professional lives.	PA	Online	09/28/09 - 11/08/09	ONL
<b>EDUC 215 Foundations of Education</b> (3 credit hours) This course explores the theories and applications of educational philosophies for students' use in both the classroom and their personal and professional lives.	PB	Wichita East	09/28/09 - 12/14/09	MON
<b>EDUC 216 Diversity Field Experience</b> (1 credit hour) This course provides an opportunity for prospective teachers to observe, tutor, or mentor students in a school where there is a diverse population. Students must complete at least 20 hours of work in a school with a diverse population.	PA	Ft. Riley	10/03/09 - 10/10/09	SAT
<b>EDUC 216 Diversity Field Experience</b> (1 credit hour) This course provides an opportunity for prospective teachers to observe, tutor, or mentor students in a school where there is a diverse population. Students must complete at least 20 hours of work in a school with a diverse population.	PB	Wichita East	09/28/09 - 12/14/09	MON
<b>EDUC 311 Intro to Early Childhood</b> (3 credit hours) An introductory course for those preparing for licensure to teach in the early childhood area. This course is designed to assist each prospective teacher in gaining a valid and comprehensive knowledge of what is involved in early childhood education.	PA	Online	09/28/09 - 12/20/09	ONL
<b>EDUC 322 Educational Psychology</b> (3 credit hours) A course designed specifically to study the behavior of individuals and groups in educational settings. Emphases are placed upon development, motivation, assessment, individual differences, teaching modalities, and learning preferences.	PA	Wichita East	09/29/09 - 12/15/09	TUES
<b>EDUC 323 Intro to Exceptionalities</b> (3 credit hours) A course designed to prepare prospective elementary and secondary teachers in the understanding and appreciation of students with exceptionalities. Emphases are placed upon characteristics and categories of exceptionality, processes of referral, assessment, and placement of exceptional students.	PA	Wichita East	10/03/09 - 12/19/09	SAT
<b>EDUC 328 P.E. in the Elementary School</b> (3 credit hours) Designed for K-5 classroom teacher, this course addresses the major concepts of health education, human movement, and physical activity as essential elements which foster a healthy lifestyle. Content includes health, nutrition, safety, impact of movement on brain development and learning, and integrates movement learning theories and practice across all curricular areas and instruction.	PA	Ft. Riley	09/29/09 - 11/03/09	TUES

## Fall 2009 Schedule – Session Two

### UNDERGRADUATE PROGRAMS

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<b>EARLY CHILDHOOD &amp; ELEMENTARY EDUCATION</b> (cont'd)	<b>Sec</b>	<b>Location</b>	<b>Dates</b>	<b>Day</b>
<b>EDUC 329 Children and Adolescent Literature</b> (3 credit hours) Survey of literature K-12. Exploration of literature and relevant contemporary issues regarding literary works and pedagogy pre-K through 12th grade.	PA	Winfield	10/01/09 - 12/17/09	THUR
<b>EDUC 329 Children and Adolescent Literature</b> (3 credit hours) Survey of literature K-12. Exploration of literature and relevant contemporary issues regarding literary works and pedagogy pre-K through 12th grade.	PB	Online	09/28/09 - 12/20/09	ONL
<b>EDUC 335 Infant Development</b> (3 credit hours) The purpose of this course is to introduce students to growth and development issues related to infants and toddlers and to provide experiences with the organization and management of high-quality environments for infants.	PA	Online	09/28/09 - 12/20/09	ONL
<b>EDUC 336 Intro to the Reading Process</b> (3 credit hours) This course introduces prospective early childhood and elementary teachers to children's speech and language development, the recognition and development of emergent literacy, and the foundational knowledge of the reading process.	PA	Online	09/28/09 - 12/20/09	ONL
<b>EDUC 336 Intro to the Reading Process</b> (3 credit hours) This course introduces prospective early childhood and elementary teachers to children's speech and language development, the recognition and development of emergent literacy, and the foundational knowledge of the reading process.	PB	Wichita East	09/29/09 - 12/15/09	TUES
<b>EDUC 337 Science in the Elementary School</b> (3 credit hours) A course that focuses on methods of science instruction, organizing and presenting science materials for instruction, observation of classroom science presentation, familiarization with current trends in science education, and the development of a background in the content areas of science.	PA	Wichita East	10/01/09 - 12/17/09	THUR
<b>EDUC 338 Math in the Elementary School</b> (3 credit hours) A course focusing on principles and methods of mathematics instruction at the elementary level organized around the 13 math standards of the Kansas State Board of Education (adapted from NCTM guidelines).	PB	Ft. Riley	10/01/09 - 12/17/09	THUR
<b>EDUC 339 Assessment Strategies in Early Childhood</b> (3 credit hours) This course is designed to prepare teachers to conduct reliable and valid assessments of children's growth and development in the early childhood arena.	PA	Online	09/28/09 - 12/20/09	ONL
<b>EDUC 341 Reading in the Elementary School</b> (3 credit hours) A course that emphasizes the various methods of teaching and assessing reading, diagnosing reading problems, and developing programs to strengthen comprehension and vocabulary.	PA	Winfield	09/29/09 - 12/15/09	TUES
<b>EDUC 341 Reading in the Elementary School</b> (3 credit hours) A course that emphasizes the various methods of teaching and assessing reading, diagnosing reading problems, and developing programs to strengthen comprehension and vocabulary.	PB	Wichita East	09/29/09 - 12/15/09	TUES

# Fall 2009 Schedule – Session Two

## UNDERGRADUATE PROGRAMS

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<b>EARLY CHILDHOOD &amp; ELEMENTARY EDUCATION</b> (cont'd)	<b>Sec</b>	<b>Location</b>	<b>Dates</b>	<b>Day</b>
<b>EDUC 342 Language Arts in the Elementary School</b> (3 credit hours) A study of developing language skills in children, with an emphasis on oral language, viewing, listening, writing, and spelling. Content includes cooperative learning strategies, effective group strategies, and a survey of current trends in language arts units, and interdisciplinary units.	PA	Wichita East	10/01/09 - 12/17/09	THUR
<b>EDUC 345 Social Science in the Elementary School</b> (3 credit hours) A course that emphasizes the relationship of the various social science areas and the elementary school curriculum. Content includes unit and instructional material development and presentation and familiarization with current trends in social studies instruction.	PA	Online	09/28/09 - 12/20/09	ONL
<b>EDUC 345 Social Science in the Elementary School</b> (3 credit hours) A course that emphasizes the relationship of the various social science areas and the elementary school curriculum. Content includes unit and instructional material development and presentation and familiarization with current trends in social studies instruction.	PB	Wichita East	09/30/09 - 12/16/09	WED

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## SECONDARY EDUCATION AND POST-BACCALAUREATE LICENSURE

	<b>Sec</b>	<b>Location</b>	<b>Dates</b>	<b>Day</b>
<b>EDUC 348 Reading for Secondary Teachers</b> (3 credit hours) This course helps prospective secondary teachers design and develop methods and materials to foster successful reading skills in all content areas. Students also practice adapting teaching strategies and content for special needs or learning styles.	PA	Ft. Riley	10/01/09 - 12/17/09	THUR
<b>EDUC 348 Reading for Secondary Teachers</b> (3 credit hours) This course helps prospective secondary teachers design and develop methods and materials to foster successful reading skills in all content areas. Students also practice adapting teaching strategies and content for special needs or learning styles.	PB	Wichita East	10/01/09 - 12/17/09	THUR
<b>EDUC 425 Administration, Guidance and Professionalism</b> (3 credit hours) This course will provide an overview of the responsibilities of administrators, directors, and teachers in school and program management. Legal and financial issues also will be covered, as well as ethical aspects of early childhood programs.	PA	Online	09/28/09 - 12/20/09	ONL
<b>EDUC 429 Assessment in Early Childhood Intervention</b> (3 credit hours) This course will focus upon the administration and interpretation of test instruments including screening tests, formal and informal tests, norm- and criterion-referenced tests, and diagnostic and achievement tests.	PA	Online	09/28/09 - 12/20/09	ONL

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# Fall 2009 Schedule – Session Two

## UNDERGRADUATE PROGRAMS

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### SECONDARY EDUCATION AND

#### POST-BACCALAUREATE LICENSURE (cont'd)

	Sec	Location	Dates	Day
<b>EDUC 438 Teaching in the Secondary School</b> (3 credit hours) This course provides secondary education candidates with instructional strategies, methods, and familiarity with current trends in their content area. Students are involved in a mentoring triad with public school teachers, subject area faculty, and the secondary education director.	PA	Ft. Riley	09/29/09 - 12/15/09	TUES
<b>EDUC 438 Teaching in the Secondary School</b> (3 credit hours) This course provides secondary education candidates with instructional strategies, methods, and familiarity with current trends in their content area. Students are involved in a mentoring triad with public school teachers, subject area faculty, and the secondary education director.	PB	Wichita East	09/29/09 - 12/15/09	TUES
<b>EDUC 440 Student Teaching Seminar</b> (1 credit hour) A seminar course designed to be taken in conjunction with the student teaching block. This course focuses on the theory and application of educational philosophies for the student's use in both classroom and personal professional life.	PB	Wichita East	09/29/09 - 12/15/09	TUES

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### GENERAL EDUCATION COURSES

	Sec	Location	Dates	Day
<b>PSC 225 Composition I</b> (3 credit hours) Focuses on developing reading and writing skills necessary for college level coursework. Provides a focus on the writing process and rhetorical modes utilized in writing.	PA	Online	09/28/09 - 11/08/09	ONL
<b>PSC 226 Composition II</b> (3 credit hours) Emphasizes the writing associated with critical thinking and research, argumentation, and practices.	PA	Online	09/28/09 - 11/08/09	ONL
<b>PSC 227 Interpersonal Communication</b> (3 credit hours) An overview of interpersonal communication, models and practices.	PC	Online	09/28/09 - 11/08/09	ONL
<b>PSC 228 Intermediate Algebra</b> (3 credit hours) Provides a review of basic algebra, exponents, radicals, quadratic formula, systems of equations, graphing.	PD	Wichita West	09/30/09 - 11/04/09	TUES
<b>PSC 229 College Algebra</b> (3 credit hours) Provides a review of Intermediate Algebra with more depth in the topics. Also covers logarithmic and exponential functions, the binomial theorem, systems of quadratic equations, and matrices, and determinants.	PC	Wichita East	10/01/09 - 12/17/09	THUR
<b>PSC 232 General Psychology</b> (3 credit hours) An introduction to the scientific study of behavior and mental processes. Special attention is placed on the scientific method in the exploration of consciousness, learning, motivation, emotion, development, personality, mental disorders, biological factors, social-psychological phenomena, and cognitive practices.	PC	Online	09/28/09 - 11/08/09	ONL

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# Fall 2009 Schedule – Session Two

## UNDERGRADUATE PROGRAMS

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### GENERAL EDUCATION COURSES (cont'd)

	Sec	Location	Dates	Day
<b>PSC 233 Geography</b> (3 credit hours) An exploration of the major themes in geography – human and environment in interaction, patterns of distribution of natural phenomena affecting human use of the earth, and the cultural patterns of occupancy and exploitation of the natural world.	PC	Online	09/28/09 - 11/08/09	ONL
<b>PSC 234 Elementary Spanish</b> (3 credit hours) A language course with an emphasis on understanding, speaking, reading, and writing phrases of practical value. No previous Spanish courses are necessary.	PC	Online	09/28/09 - 11/08/09	ONL
<b>PSC 235 World Civilizations</b> (3 credit hours) A basic introductory survey of world cultures and history which introduces students to the study of the past. The course considers political, social, economic, cultural, religious, and philosophic topics.	PC	Online	09/28/09 - 11/08/09	ONL
<b>SOCS 302 Diversity</b> (3 credit hours) This course has a twofold emphasis: 1) increasing students' personal awareness of ethno-cultural roots and how they influence their world views, and 2) increasing students' understanding and sensitivity to other ethno-cultural backgrounds.	PA	Online	09/28/09 - 11/08/09	ONL
<b>SOCS 320 Adults in Transition</b> (3 credit hours) This course will focus on adults moving through transitions. The skills necessary to negotiate transitions will be identified.	PA	Online	09/28/09 - 11/08/09	ONL

### HUMAN RESOURCE DEVELOPMENT

	Sec	Location	Dates	Day
<b>HRD 310 Legal and Regulatory Environment of HR</b> (3 credit hours) A survey of the various levels of government statutes and regulations as they affect human resource function in modern organizations.	PA	Online	09/28/09 - 11/08/09	ONL
<b>HRD 321 Compensation and Benefits</b> (3 credit hours) Analyzes the labor market, insights into socioeconomic and political events that influence wage and salary administration, methods of building an adequate and equitable compensation package in order to attract and retain competent employees, reward for merit and accomplishments, and providing incentives for development.	PB	Online	09/28/09 - 11/08/09	ONL
<b>HRD 323 Finance for Non-Financial Managers</b> (3 credit hours) The course will develop an understanding of the role of finance in the business organization. Topics include ratio analysis, creation of financial statements, sources of funds for financial operations, managing the cash flow process, the cost of capital, and capital budgeting.	PD	Oklahoma City	09/28/09 - 11/02/09	MON
<b>HRD 325 Developing Workforce Talent</b> (3 credit hours) This course will focus on the development of a personal development plan that will provide insight into abilities, strengths, and weaknesses that help people to succeed professionally.	PD	Online	09/28/09 - 11/08/09	ONL

# Fall 2009 Schedule – Session Two

## UNDERGRADUATE PROGRAMS

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### HUMAN RESOURCE DEVELOPMENT (cont'd)

	Sec	Location	Dates	Day
<b>HRD 338 Human Resources Technology</b> (3 credit hours) An understanding of the role of application systems software in supporting the business functions of human resource management. The course will address the strategies and methodologies utilized in the design, development, and deployment of information technology solutions, including vendor evaluations and user involvement.	PC	Wichita West	09/29/09 - 11/03/09	TUES
<b>HRD 345 Managing Human Resources</b> (3 credit hours) A study of the development of the personnel management role, the organization of work, staffing the organization, developing human resources, creating favorable work environment, management labor relations, compensation, and benefit administration.	PC	Wichita East	09/30/09 - 11/04/09	WED

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### NURSING

	Sec	Location	Dates	Day
<b>MATH 215 Intro to Statistics &amp; Probability</b> (3 credit hours) An introduction to statistics and probability with emphasis on applications. Topics include numerical and graphical displays of data, linear regression, hypothesis testing, and elementary probability, including counting methods, conditional probabilities, and probability distributions.	PD	Online	09/28/09 - 11/08/09	ONL
<b>NURS 310 Intro to Professional Nursing Education</b> (2 credit hours) An introduction to the concept of professionalism and to BSN education. Exploration of program philosophy and mission and of skills necessary to be a successful adult student.	PE	Online	09/28/09 - 11/08/09	ONL
<b>NURS 345 Nursing Research</b> (3 credit hours) Principles of research and identification of applications to nursing practice. Experiences in the research process through writing a proposal and critical evaluation of written research.	PA	Online	09/28/09 - 11/08/09	ONL
<b>NURS 426 Culturally Competent Nursing Care</b> (3 credit hours) Cultural diversity as well as universality are emphasized in comparing beliefs, values, and practices pertaining to health, care expressions, and well-being among cultural groups. Communication to convey mutual understanding of thoughts, feelings and actions is emphasized.	PA	Online	09/28/09 - 11/08/09	ONL

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### OPERATIONS MANAGEMENT

	Sec	Location	Dates	Day
<b>COT 313 Project Administration</b> (3 credit hours) An introduction to project management using Microsoft Project. Covers tasks, phases, milestones, critical path tracing, resource planning, budgeting, and skill mix staffing.	PB	Wichita East	10/01/09 - 11/05/09	THUR
<b>COT 313 Project Administration</b> (3 credit hours) An introduction to project management using Microsoft Project. Covers tasks, phases, milestones, critical path tracing, resource planning, budgeting, and skill mix staffing.	PA	Online	09/28/09 - 11/08/09	ONL

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# Fall 2009 Schedule – Session Two

## UNDERGRADUATE PROGRAMS

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### OPERATIONS MANAGEMENT (cont'd)

	Sec	Location	Dates	Day
<b>OMGT 305 Organizational Quality Management</b> (3 credit hours) An overview of the key elements required in all aspects of operational management utilizing the most accepted techniques for achieving quality, including Malcolm Baldrige, AS9100, and change management principles.	PA	Wichita East	09/28/09 - 11/02/09	MON
<b>OMGT 312 Six Sigma Green Belt II</b> (3 credit hours) This course is the second in a two-part series and will emphasize the quantitative and problem solving techniques associated with Six Sigma.	PC	Online	09/28/09 - 11/08/09	ONL
<b>OMGT 320 Managing Group Dynamics</b> (3 credit hours) This course examines individual and group behavior within the context of the organizational design and culture. Includes theoretical and practical knowledge for understanding topics such as motivation, leadership, management decision-making, group process, and conflict resolution.	PB	Online	09/28/09 - 11/08/09	ONL

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### PASTORAL STUDIES

	Sec	Location	Dates	Day
<b>PHIL 225 Critical Thinking</b> (3 credit hours) This course introduces students to skills necessary for analyzing arguments, which students can then use to determine the strength or soundness of ideas they encounter in their reading. It includes learning to recognize informal fallacies.	PC	Online	09/28/09 - 11/08/09	ONL
<b>PHIL 320 Philosophy of Religion</b> (3 credit hours) An inquiry into the general subject of religion from the philosophical point of view. Among the specific questions considered are: the nature, function, and value of religion; the validity of the claims of religious knowledge; the nature of evil; and the existence and character of deity.	PC	Online	09/28/09 - 11/08/09	ONL
<b>REL 200 Bible Survey</b> (3 credit hours) An introduction to the basic content of the Biblical books. The main objective of this course is to help students gain a solid overview and to discern major scriptural themes.	PE	Online	09/28/09 - 11/08/09	ONL
<b>REL 216 Understand the New Testament</b> (3 credit hours) The origin and development of the Christian religion as expressed in the New Testament. We will seek to understand the Christian scriptures in their original context and thus their significance for today.	PA	Online	09/28/09 - 11/08/09	ONL
<b>REL 332 Caring in the Church Community</b> (3 credit hours) The course will help students become better informed as caring ministers and more effective in developing care ministries in their local settings.	PA	Online	09/28/09 - 11/08/09	ONL
<b>REL 425 Church Administration and Finance</b> (3 credit hours) This course will help students evaluate the administrative and financial aspects of ministry.	PA	Online	09/28/09 - 11/08/09	ONL

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# Fall 2009 Schedule – Session Two

## UNDERGRADUATE PROGRAMS

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### SECURITY MANAGEMENT

	Sec	Location	Dates	Day
<b>SMGT 315 Physical Security</b> (3 credit hours) Examines physical design, risk assessment, security surveys, barriers, locks, lighting, alarms, entry control, closed circuit television, and digital recording systems. The overall process of physical protection system design and integration is also extensively covered.	PA	Online	09/28/09 - 11/08/09	ONL
<b>SMGT 321 Homeland Security Fundamentals</b> (3 credit hours) Provides a diverse group of topics related to homeland security. Topics covered include, but are not limited to, critical infrastructure sectors and protection, weapons of mass destruction planning and response strategies, national security, and public management.	PD	Online	09/28/09 - 11/08/09	ONL
<b>SMGT 335 Security Investigation Techniques</b> (3 credit hours) Includes the study of interviewing and interrogation techniques that are appropriate for employee investigations.	PA	Online	09/28/09 - 11/08/09	ONL
<b>SMGT 424 Terrorism-Motivations &amp; Adversaries</b> (3 credit hours) Reviews the events, ideas, motivations, and histories that result in terrorist acts, as well as an examination of the theories that help explain this volatile behavior. International and domestic terrorism, as well as domestic extremist groups in the United States.	PC	Ft. Riley	09/29/09 - 11/03/09	TUES

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### STRATEGIC LEADERSHIP

	Sec	Location	Dates	Day
<b>STL 302 Self Awareness &amp; Personality Traits</b> (3 credit hours) This course is designed for learners to enhance their self-awareness, creativity and identify their leadership style. Requires learners to evaluate and enhance their personal leadership skills and develop a personal model of leadership.	PA	Online	09/28/09 - 11/08/09	ONL
<b>STL 410 Negotiation Skills</b> (3 credit hours) This course helps learners develop the tactics, strategies, and interpersonal skills necessary for today's complex organizations. Learners are introduced to strategies for conflict management and the technique of dispute resolution.	PC	Online	09/28/09 - 11/08/09	ONL
<b>STL 430 Multi-Cultural Perspectives</b> (3 credit hours) A study of the leadership implications surrounding political, social, economic and other world views. Learners will explore how global events affect decision making and strategic goals.	PC	Online	09/28/09 - 11/08/09	ONL

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### YOUTH MINISTRY

	Sec	Location	Dates	Day
<b>REL 224 Adolescent Spirituality</b> (3 credit hours) A course exploring age-relevant existential questions concerning belief in God, belief in humanity, and young people's relationships to the church and to each other. It includes an introduction to spiritual disciplines associated with the Christian faith.	PC	Online	09/28/09 - 11/08/09	ONL

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# Fall 2009 Schedule – Session Two

## GRADUATE PROGRAMS

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### MASTER OF ARTS IN SPECIALIZED MINISTRY/ YOUTH AND YOUNG ADULT MINISTRY

	Sec	Location	Dates	Day
<b>SMIN 503 Studies of the Old Testament</b> (3 credit hours) An introduction to the literature and history of ancient Israel with special attention given to 36 books of the Hebrew Bible. Ancient and Near-Eastern texts will be considered in light of the context that they provide for understanding early Judaism.	PA	Online	09/28/09 - 11/08/09	ONL
<b>SMIN 531 Ethical Issues in Youth Ministry</b> (3 credit hours) A survey of legal and ethical concerns affecting youth leaders: boundary awareness, sexual ethics, counseling referral, rights to privacy, crisis response and management. This course will take a case-study approach.	PA	Online	09/28/09 - 11/08/09	ONL
<b>SMIN 595 Practicum in Specialized Ministry</b> (6 credit hours) The practicum involves real work experience in a ministerial setting. Established practicum settings include working at the United Methodist Reporter and the campus ministries office on the main campus of Southwestern College.	PA	Online	09/28/09 - 11/08/09	ONL

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### MASTER OF ARTS IN TEACHING

	Sec	Location	Dates	Day
<b>EDUC 512 Action Research</b> (3 credit hours) This course will introduce students to action research, a form of self-reflective systematic inquiry by practitioners on their own practice. The primary objective of the course is to prepare students to do action research in schools.	PA	Online	09/28/09 - 12/20/09	ONL
<b>EDUC 602 Education Foundations</b> (3 credit hours) This course explores the historical, philosophical, and social foundations of education to guide interaction with all students, colleagues, parents, and community members in a manner that demonstrates respect for them as persons.	PA	Online	09/28/09 - 12/20/09	ONL
<b>EDUC 604 Content Area Literacy</b> (3 credit hours) A course on content-based literacy designated to encompass study skills, concept development, reading comprehension strategies, and critical thinking.	PA	Online	09/28/09 - 12/20/09	ONL

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### MASTER OF BUSINESS ADMINISTRATION

	Sec	Location	Dates	Day
<b>MGMT 505 Project Management Fund</b> (3 credit hours) Concepts, theories, principles, and practical application of project management tools will be applied to real business situations. A critical analysis of tools and techniques that are available to aid project managers will be performed.	PA	Online	09/28/09 - 11/08/09	ONL

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# Fall 2009 Schedule – Session Two

## GRADUATE PROGRAMS

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### MASTER OF BUSINESS ADMINISTRATION (cont'd)

	Sec	Location	Dates	Day
<b>MGMT 520 Managing Organizational Change &amp; Conflict</b> (3 credit hours) Techniques for successfully managing and communicating change and conflict in complex organizations. Included will be individual personality, preference and style assessment, interpersonal interaction, and group dynamics.	PB	Wichita East	09/28/09 - 11/02/09	MON
<b>MGMT 585 Strategic Management</b> (3 credit hours) Students will be expected to synthesize material learned in several previous MBA courses. Projects are based on computer simulations in which teams compete.	PA	Online	09/28/09 - 11/08/09	ONL

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### MASTER OF EDUCATION/CURRICULUM AND INSTRUCTION

	Sec	Location	Dates	Day
<b>EDUC 542 Instructional Design</b> (3 credit hours) Students will cover typical instructional design models and learning theories. Students will complete an entire instructional design unit including curriculum, instruction, and assessment of student learning.	PA	Online	09/28/09 - 12/20/09	ONL
<b>EDUC 560 Investigating Student Work</b> (3 credit hours) Students will investigate ways in which the things students make in and for school can be studied as evidence of teaching and learning.	PA	Online	09/28/09 - 12/20/09	ONL

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### MASTER OF EDUCATION/SPECIAL EDUCATION

	Sec	Location	Dates	Day
<b>EDUC 522 Instructional Strategies: Behavior Difficulties</b> (3 credit hours) The purpose of this course is to study the theories, content, methods, and materials for delivery of instruction to students with behavior disorders, to utilize evaluation procedures to deliver individualized instruction to students, to modify curriculum materials, and to develop instructional materials for use with students with behavior disorders.	PA	Online	09/28/09 - 12/20/09	ONL
<b>EDUC 523 Instructional Strategies: Learning Difficulties</b> (3 credit hours) The purpose of this course is to study the theories, content, methods, and materials for delivery of instruction to students with academic problems, to utilize evaluation procedures to deliver individualized instruction to students, to modify curriculum materials, and to develop instructional materials for use with students with academic disorders.	PA	Wichita East	09/28/09 - 12/20/09	TBA
<b>EDUC 524 Intro to Special Education</b> (2 credit hours) Designed to provide an overview of the fields of behavior disorders, learning disabilities, and mental retardation for present and future teachers, school psychologists, administrators, counselors, and other professionals preparing to work with students with mild disabilities.	PC	Online	09/28/09 - 12/20/09	ONL
<b>EDUC 531 Field-Based Research Block 1</b> (3 credit hours) A cohort experience where students develop and implement action research projects with area schools and service organizations. Special emphasis will be placed on issues related to curriculum and student outcomes.	PA	Online	09/28/09 - 12/20/09	ONL

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# Fall 2009 Schedule – Session Two

## GRADUATE PROGRAMS

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### MASTER OF EDUCATION/SPECIAL EDUCATION (cont'd)

	Sec	Location	Dates	Day
<b>EDUC 558 Practicum in Adaptive Special Education</b> (1.5 credit hours) This is a field-based course relating theory to application. Students will be placed in settings where they will obtain experiences working with students with mild disabilities.	PA	Online	09/28/09 - 12/20/09	ONL
<b>EDUC 559 Practicum in Adaptive Special Education</b> (1.5 credit hours) This is a field-based course relating theory to application. Students will be placed in settings where they will obtain experiences working with students with learning disabilities, mental retardation, or behavior disorders.	PA	Online	09/28/09 - 12/20/09	ONL

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### MASTER OF SCIENCE IN LEADERSHIP

	Sec	Location	Dates	Day
<b>LEAD 515 Leadership Communication and Conflict Resolution</b> (3 credit hours) The course will teach leaders to hone and refine important communication and conflict resolution skills including interpersonal and small group communication, persuasion, media communications, and crisis communication.	PA	Online	09/28/09 - 11/08/09	ONL
<b>LEAD 565 Knowledge Based Leadership</b> (3 credit hours) The course will cover the integration and alignment of strategic planning, mission, vision with goals and objectives to position organizations to transition to a knowledge based environment.	PA	Online	09/28/09 - 11/08/09	ONL
<b>LEAD 580 Practical Problem Solving</b> (3 credit hours) Working from current and relevant case studies, learners will develop the skills to make real-world, real-time decisions.	PA	Online	09/28/09 - 11/08/09	ONL

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### MASTER OF SCIENCE IN MANAGEMENT

	Sec	Location	Dates	Day
<b>LEAD 565 Knowledge Based Leadership</b> (3 credit hours) The course will cover the integration and alignment of strategic planning, mission, vision with goals and objectives to position organizations to transition to a knowledge based environment.	PA	Online	09/28/09 - 11/08/09	ONL
<b>MGMT 505 Project Management Fund</b> (3 credit hours) Concepts, theories, principles, and practical application of project management tools will be applied to real business situations. A critical analysis of tools and techniques that are available to aid project managers will be performed.	PA	Online	09/28/09 - 11/08/09	ONL
<b>MGMT 520 Managing Organizational Change &amp; Conflict</b> (3 credit hours) Techniques for successfully managing and communicating change and conflict in complex organizations. Included will be individual personality, preference and style assessment, interpersonal interaction, and group dynamics.	PB	Wichita East	09/28/09 - 11/02/09	MON
<b>MGMT 525 Business Law</b> (3 credit hours) This course is a study of legal concepts applicable to business.	PA	Online	09/28/09 - 11/08/09	ONL

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## Fall 2009 Schedule – Session Two

### GRADUATE PROGRAMS

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#### MASTER OF SCIENCE IN MANAGEMENT (cont'd)

##### MGMT 575 Financial Analysis & Management II (3 credit hours)

Applies complex financial analysis tools and their role in managerial decision making. The student will utilize the techniques learned in Financial Analysis I in practical case studies.

Sec	Location	Dates	Day
PB	Online	09/28/09 - 11/08/09	ONL

#### MASTER OF SCIENCE IN SECURITY ADMINISTRATION

##### MSA 500 Contemporary Security Administration (3 credit hours)

This course provides leading-edge concepts for Chief Security Officers (CSO) as well as middle to upper-level security management professionals. The principal focus is emerging criminal and terrorist threats that pose serious challenges to professionals throughout the security industry.

Sec	Location	Dates	Day
PC	Online	09/28/09 - 11/08/09	ONL

##### MSA 515 Physical Security Planning & Vulnerability Assessment (3 credit hours)

The focus of this course emphasizes real-world concepts, principles, and processes for building security and safety design – including assessing needs and working with security consultants.

Sec	Location	Dates	Day
PA	Online	09/28/09 - 11/08/09	ONL

##### MSA 575 Best Practices & Special Issues in Homeland Security (3 credit hours)

Learners in this course will examine the current ability of national, state, and local agencies to respond to terrorism. Lessons learned and best practices from past emergencies and terrorist events are reviewed to identify preparedness and mitigation methods.

Sec	Location	Dates	Day
PA	Online	09/28/09 - 11/08/09	ONL

## Fall 2009 Schedule – Session Two

### CERTIFICATES

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<b>ASQ</b>	<b>Sec</b>	<b>Location</b>	<b>Dates</b>	<b>Day</b>
<p><b>MTCH 312 Certified Quality Engineer</b> (3 credit hours)                      Course is designed to acquaint students with the body of knowledge contained in the American Society for Quality (ASQ) exam for Certified Quality Engineer.</p>	PA	Online	09/28/09 - 11/08/09	ONL
<p><b>MTCH 313 Certified Quality Auditor</b> (3 credit hours)                      Course is designed to acquaint students with the body of knowledge contained in the American Society for Quality (ASQ) exam for Certified Quality Auditor.</p>	PA	Online	09/28/09 - 11/08/09	ONL
<p><b>MTCH 317 Certified Quality Improvement Associate</b>                      (3 credit hours) Course is designed to acquaint students with the body of knowledge contained in the American Society for Quality (ASQ) Certified Quality Improvement Associate (CQIA) exam. Subjects covered include quality basics, teams, and continuous improvement.</p>	PA	Online	09/28/09 - 11/08/09	ONL

# Fall 2009 Schedule – Session Three

## UNDERGRADUATE PROGRAMS

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### ACCOUNTING

	Sec	Location	Dates	Day
<b>ACCT 381 Financial Accounting 2</b> (3 credit hours) Emphasis is placed on liabilities and corporate equity measurement, understanding the recognition, measurement, leases, pensions, and reporting of revenue, earnings per share, and critical evaluation of financial goals/performance.	PA	Wichita East	11/11/09 - 12/16/09	WED
<b>BUS 395 Corporate Finance</b> (3 credit hours) An introduction to the long-term and short-term investing and financing decisions required in the financial management of a business. Course procedures include quantitative methods, oral and written communications, group interaction in class.	PA	McConnell	11/11/09 - 12/16/09	WED

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### BUSINESS ADMINISTRATION

	Sec	Location	Dates	Day
<b>BSAD 320 Managerial Economics</b> (3 credit hours) Applies models derived from microeconomics, macroeconomics, and international economics to the solution of business problems in a global economy.	PA	Wichita West	11/12/09 - 12/17/09	THUR
<b>BSAD 410 International Business</b> (3 credit hours) Framework for analyzing competitive structure of industries and for formulating strategy within an international context. Study of foreign exchange, balance of payments, and the international monetary system.	PA	Online	11/09/09 - 12/20/09	ONL
<b>BSAD 420 MIS Analysis</b> (3 credit hours) Evaluation of different types of software and their application in organization. Emphasis on practical skills, spreadsheet modeling, and database design.	PA	Online	11/09/09 - 12/20/09	ONL
<b>BSAD 420 MIS Analysis</b> (3 credit hours) Evaluation of different types of software and their application in organization. Emphasis on practical skills, spreadsheet modeling, and database design.	PC	Oklahoma City	11/10/09 - 12/15/09	TUES
<b>BSAD 430 Financial Management</b> (3 credit hours) Problems and procedures of financial management encountered in normal operations of a corporation. Emphasis on forward-looking financial analysis such as investments, project finance, and risk.	PA	Wichita East	11/10/09 - 12/15/09	TUES
<b>BUS 328 Organized Behavior</b> (3 credit hours) Individual and work group behavior in organizations. Exercises in the dynamics of power, developing leadership, facilitating quality and change, and interpersonal communication skills will be emphasized.	PA	Wichita West	11/10/09 - 12/15/09	TUES
<b>BUS 394 Marketing</b> (3 credit hours) Product concepts, from idea to delivery to the ultimate consumer, will be examined. Also included will be pricing, promotion, distribution, and planning for the marketing effort.	PA	Online	11/09/09 - 12/20/09	ONL
<b>BUS 395 Corporate Finance</b> (3 credit hours) An introduction to the long-term and short-term investing and financing decisions required in the financial management of a business. Course procedures include quantitative methods, oral and written communications, and group interaction in class.	PA	McConnell	11/11/09 - 12/16/09	WED

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# Fall 2009 Schedule – Session Three

## UNDERGRADUATE PROGRAMS

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### BUSINESS QUALITY MANAGEMENT

	Sec	Location	Dates	Day
<b>BQM 301 Business Quality Management</b> (3 credit hours) An overview of the key elements comprising a superior quality management program and the most accepted techniques (e.g. benchmarking, Baldrige criteria) for achieving quality.	PA	Online	11/09/09 - 12/20/09	ONL
<b>BQM 432 Accounting for Managers</b> (3 credit hours) Designed to address the needs of the non-financial, non-accountant manager. Study will include basic accounting principles as they deal with budgeting, asset value, cost factors, direct labor, overhead, standard cost, positive and negative variances, and spreadsheet analysis.	PA	Online	11/09/09 - 12/20/09	ONL
<b>BQM 444 Project Management</b> (3 credit hours) The study and understanding of project management dealing with knowledge of the product and the environment in which the project is realized. The knowledge of technologies involved and financial and contractual matters are included.	PA	Wichita West	11/09/09 - 12/14/09	MON
<b>BQM 444 Project Management</b> (3 credit hours) The study and understanding of project management dealing with knowledge of the product and the environment in which the project is realized. The knowledge of technologies involved and financial and contractual matters are included.	PB	Oklahoma City	11/11/09 - 12/16/09	WED
<b>BQM 450 Statistical Techniques</b> (3 credit hours) A survey of descriptive and inferential statistics, probability theory, sampling theory, hypothesis testing, and a study of variability, regression, and correlation. Emphasis will be placed on statistical applications and how to apply statistics in reducing large amounts of data into a meaningful form for effective decision-making.	PA	Wichita East	11/12/09 - 12/17/09	THUR
<b>BUS 394 Marketing</b> (3 credit hours) Product concepts, from idea to delivery to the ultimate consumer, will be examined. Also included will be pricing, promotion, distribution, and planning for the marketing effort.	PA	Online	11/09/09 - 12/20/09	ONL

### COMMON COURSES

	Sec	Location	Dates	Day
<b>BQM 425 Research Project</b> (3 credit hours) The development of skills required in research, evaluation, implementation, presentation, and feasibility both financial and non-financial. Projects may relate directly to the business or organization in which the student serves or hopes to serve.	PA	Online	11/09/09 - 12/20/09	ONL
<b>BQM 427 Professional Communication &amp; Presentation</b> (3 credit hours) Comprehensive study of the oral communication processes in situations encountered in organizations and professional environments. Intensive analysis of simulated and real life situations using state of the art presentation methods.	PA	Junction City	11/09/09 - 12/14/09	MON
<b>BQM 427 Professional Communication &amp; Presentation</b> (3 credit hours) Comprehensive study of the oral communication processes in situations encountered in organizations and professional environments. Intensive analysis of simulated and real life situations using state of the art presentation methods.	PB	McConnell	11/09/09 - 12/14/09	MON

## Fall 2009 Schedule – Session Three

### UNDERGRADUATE PROGRAMS

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#### COMMON COURSES (cont'd)

	Sec	Location	Dates	Day
<b>BUS 337 Business Ethics</b> (3 credit hours) An approach to the ethical challenges of a modern business society. The course will utilize the expertise of professionals working in the various areas of business as well as the moral reasoning of ethicists.	PA	Online	11/09/09 - 12/20/09	ONL
<b>BUS 445 Management Decision Making</b> (3 credit hours) This course introduces the student to statistical methods using quality improvement tools and techniques and Microsoft Excel applications in a variety of process control functions.	PA	Online	11/09/09 - 12/20/09	ONL
<b>COT 313 Project Administration</b> (3 credit hours) An introduction to project management using Microsoft Project. Covers tasks, phases, milestones, critical path tracing, resource planning, budgeting, and skill mix staffing.	PA	Online	11/09/09 - 12/20/09	ONL
<b>COT 410 LAN Fundamentals</b> (3 credit hours) This course covers the networking of computers within a small geographic area using current and emerging Ethernet protocols and includes the functions of internet-working devices such as routers, switches, hubs, and NICs.	PA	Wichita West	11/11/09 - 12/16/09	WED
<b>COT 411 Website Management</b> (3 credit hours) The design and development of websites to support business operations. Includes the study of site design, maintenance, and the integration of databases and other programming functionality to increase the capability of a website to support changing business needs.	PA	Wichita East	11/12/09 - 12/17/09	THUR
<b>ENG 420 Business and Administrative Communication</b> (3 credit hours) The study and writing of technical reports, letters, memos, resumes, progress reports, and proposals. The course will also include various functions associated with writing: organization, sentence structure, and grammar in conjunction with rhetorical theory.	PA	Wichita East	11/12/09 - 12/17/09	THUR
<b>HRD 210 Entrance Seminar</b> (1 credit hour) Overview of the accelerated degree completion format. Discussion of learner roles, critical thinking and reading, basics of online research, procedures, and policies.	PA	Online	11/09/09 - 12/20/09	ONL
<b>LAS 499 Responsibility for the Future</b> (3 credit hours) Seniors with various majors will share learnings and approaches from their different disciplines toward dealing holistically with issues that shape the future, seeking to integrate disciplines and to synthesize knowing, caring, and doing.	PA	Wichita West	11/09/09 - 12/14/09	MON
<b>LAS 499 Responsibility for the Future</b> (3 credit hours) Seniors with various majors will share learnings and approaches from their different disciplines toward dealing holistically with issues that shape the future, seeking to integrate disciplines and to synthesize knowing, caring, and doing.	PA	Online	11/09/09 - 12/20/09	ONL
<b>LAS 499 Responsibility for the Future</b> (3 credit hours) Seniors with various majors will share learnings and approaches from their different disciplines toward dealing holistically with issues that shape the future, seeking to integrate disciplines and to synthesize knowing, caring, and doing.	PF	Oklahoma City	11/12/09 - 12/17/09	THUR

## Fall 2009 Schedule – Session Three

### UNDERGRADUATE PROGRAMS

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#### COMPUTER OPERATIONS TECHNOLOGY

	Sec	Location	Dates	Day
<b>COT 220 Microsoft Access</b> (3 credit hours) The course covers the basic steps of database application development. Using Microsoft Access database software, the student develops database tables, queries, forms, and reports to create a working Access database application.	PA	Wichita West	11/12/09 - 12/17/09	THUR
<b>COT 311 Advanced Microsoft Word</b> (3 credit hours) Effective preparation of technical documents using Microsoft Word. Covers structure and management of large documents, use of styles and templates, linking and embedding of pictures and drawings, introduces versioning and revisions, and general mark-up.	PA	Online	11/09/09 - 12/20/09	ONL

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#### COMPUTER PROGRAMMING TECHNOLOGY

	Sec	Location	Dates	Day
<b>COT 220 Microsoft Access</b> (3 credit hours) The course covers the basic steps of database application development. Using Microsoft Access database software, the student develops database tables, queries, forms, and reports to create a working Access database application.	PA	Wichita West	11/12/09 - 12/17/09	THUR
<b>CPT 400 C#</b> (3 credit hours) Course covers programming in C# and writing object-oriented code to solve business applications.	PA	Online	11/09/09 - 12/20/09	ONL
<b>CPT 431 Java Programming II</b> (3 credit hours) Advanced Java techniques are introduced. Business applications are developed using arrays and array lists, string manipulation techniques, multiple classes, inheritance, and polymorphism.	PA	Online	11/09/09 - 12/20/09	ONL
<b>CPT 432 Visual Basic.Net I Programming Essentials</b> (3 credit hours) Includes the essentials of Visual Basic Net applications programming within Microsoft's Visual Studio.Net Integrated Development Environment. Students learn how to develop object-oriented programs, test and debug applications, produce active Windows controls, develop multi-form applications, enhance the graphic user interface and manipulate dates and strings within the /Net platform.	PA	Wichita East	11/10/09 - 12/15/09	TUES
<b>CPT 433 Visual Basic.Net II Programming Essentials</b> (3 credit hours) Using Microsoft's Visual Basic.Net Integrated Development Environment, students learn advanced concepts on how to work with arrays and collections, structures and files, and XML to build robust business solutions.	PA	Online	11/09/09 - 12/20/09	ONL

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## Fall 2009 Schedule – Session Three

### UNDERGRADUATE PROGRAMS

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#### CRIMINAL JUSTICE

	Sec	Location	Dates	Day
<b>CJUS 300 Foundations of Criminal Justice</b> (3 credit hours) This course surveys the concepts of crime and justice, the rule of law, and provides an overview of how crime impacts society. It provides a summary of police, prosecution, courts, and the correctional system.	PA	Online	11/09/09 - 12/20/09	ONL
<b>CJUS 325 Criminal Investigation</b> (3 credit hours) This course is designed to acquaint the student with the problems and techniques involved in the investigation of crime.	PA	Online	11/09/09 - 12/20/09	ONL
<b>CJUS 440 Special Topics in Criminal Justice</b> (3 credit hours) This course will include an intensive examination of specialized contemporary topics in criminal justice. Topics may vary from course to course but will include subjects such as: drugs and substance abuse; gangs; race; hate groups; women in the criminal justice system; domestic violence; and serial crime and criminals.	PA	Online	11/09/09 - 12/20/09	ONL
<b>CJUS 451 Computer Forensics &amp; Cyber Crime</b> (3 credit hours) This course will focus on the technological, systematic examination of the computer system and its contents for legal evidence of a crime as well as criminal acts dealing with networks.	PA	Online	11/09/09 - 12/20/09	ONL

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#### ELEMENTARY EDUCATION

	Sec	Location	Dates	Day
<b>ART 223 Art in Elementary School</b> (3 credit hours) Lecture and workshop course. The lectures would consider the meaning of creativity in elementary education and the several stages of self-expression.	PA	Wichita East	11/09/09 - 12/14/09	MON
<b>EDUC 328 Instructional PE</b> (2 credit hours) Designed for the K-5 classroom teacher, this course addresses the major concepts of health education, human movement, and physical activity as essential elements that foster a healthy lifestyle.	PA	Wichita East	11/11/09 - 12/16/09	WED
<b>MUS 223 Music in the Elementary School</b> (3 credit hours) A course designed for the elementary classroom teacher.	PA	Wichita East	11/10/09 - 12/15/09	TUES

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#### GENERAL EDUCATION COURSES

	Sec	Location	Dates	Day
<b>PSC 225 Composition I</b> (3 credit hours) Focuses on developing reading and writing skills necessary for college-level coursework. Provides a focus on the writing process and rhetorical modes utilized in writing.	PA	Online	11/09/09 - 12/20/09	ONL
<b>PSC 226 Composition II</b> (3 credit hours) Emphasizes the writing associated with critical thinking and research, argumentation, and practices.	PA	Online	11/09/09 - 12/20/09	ONL

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# Fall 2009 Schedule – Session Three

## UNDERGRADUATE PROGRAMS

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### GENERAL EDUCATION COURSES (cont'd)

	Sec	Location	Dates	Day
<b>PSC 229 College Algebra</b> (3 credit hours) Provides a review of Intermediate Algebra with more depth in the topics. Also covers logarithmic and exponential functions, the binomial theorem, systems of quadratic equations, and matrices and determinants.	PA	Wichita West	11/10/09 - 12/15/09	TUES
<b>PSC 230 The Physical World</b> (3 credit hours) This course is designed to present a relevant and practical introduction to everyday physical phenomena for students who have little or no previous background in physics. The course is largely descriptive in nature without mathematical emphasis.	PA	Online	11/09/09 - 12/20/09	ONL
<b>PSC 231 Sociology</b> (3 credit hours) A fundamental course which explores the development and interaction of the individual in society with consideration of the culture, structures, and functions of societies, social groups, and institutions.	PA	Online	11/09/09 - 12/20/09	ONL
<b>PSC 236 Comparative Religion &amp; Philosophy</b> (3 credit hours) Exploration of religion and its role in human life, coupled with a study of the origin and development of significant concepts that have influenced modern man's ideological heritage.	PA	Online	11/09/09 - 12/20/09	ONL
<b>PSC 237 Intro to Computers</b> (3 credit hours) An introduction to personal computers and the packaged software commonly available to them. It is designed for learners with little or no prior computer experience.	PA	Online	11/09/09 - 12/20/09	ONL
<b>PSC 242 Speech</b> (3 credit hours) This course is designed to prepare learners to practice introductory communication, listening, and presentational skills. Learners will be exposed to basic components of communication theory and given opportunity to perform speaking to inform, speaking to persuade, and functioning in small groups.	PA	Wichita East	11/11/09 - 12/16/09	WED
<b>PSC 244 Elementary Spanish 2</b> (3 credit hours) A language course with emphasis on understanding, speaking, reading, and writing. Elementary Spanish I is a required prerequisite.	PA	Online	11/09/09 - 12/20/09	ONL
<b>PSC 252 Developmental Psychology</b> (3 credit hours) Students will gain a basic understanding of the biosocial, cognitive, and psychosocial development in humans from birth through adolescence, with additional emphasis on young adult through death.	PA	Online	11/09/09 - 12/20/09	ONL
<b>PSC 400 Applied Project</b> (2 credit hours) This course is designed to allow learners in a variety of majors to pursue an individual applied project in their chosen field, while working directly with a faculty member. Learners will develop a learner/faculty learning contract to guide the project experience.	PA	Online	11/09/09 - 12/20/09	ONL
<b>SOCS 320 Adults in Transition</b> (3 credit hours) This course will focus on adults moving through transitions. The skills necessary to negotiate transitions will be identified.	PA	Online	11/09/09 - 12/20/09	ONL

## Fall 2009 Schedule – Session Three

### UNDERGRADUATE PROGRAMS

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#### HUMAN RESOURCE DEVELOPMENT

	Sec	Location	Dates	Day
<b>HRD 310 Legal and Regulatory Environment of HR</b> (3 credit hours) A survey of the various levels of government statues and regulations as they affect human resource function in modern organizations.	PA	Wichita East	11/11/09 - 12/16/09	WED
<b>HRD 323 Finance for Non-Financial Managers</b> (3 credit hours) The course will develop an understanding of the role of finance in the business organization. Topics include ratio analysis, creation of financial statements, sources of funds for financial operations, managing the cash flow process, the cost of capital, and capital budgeting.	PA	Online	11/09/09 - 12/20/09	ONL
<b>HRD 324 Performance Management</b> (3 credit hours) The student is introduced to the application of the principles and techniques of behavior modification to the performance of individuals and groups in organizations. The course includes application of the ABC analysis and the study of antecedents, behaviors, and consequences that can be used to successfully sustain individual and group performance.	PA	Online	11/09/09 - 12/20/09	ONL
<b>HRD 325 Developing Workforce Talent</b> (3 credit hours) This course will focus on the development of a personal development plan that will provide insight into abilities, strengths, and weaknesses that help people to succeed professionally.	PA	Wichita East	11/10/09 - 12/15/09	TUES
<b>HRD 330 Microsoft Office Applications</b> (3 credit hours) The applications involved in Microsoft Office Professional (Word, Excel, Access, PowerPoint, and Schedule) will be surveyed individually as well as their interaction. Emphasis will be on applications that typically benefit the small business or department.	PA	Online	11/09/09 - 12/20/09	ONL
<b>HRD 345 Managing HR</b> (3 credit hours) A study of the development of the personnel management role, the organization of work, staffing the organization, developing human resources, creating favorable work environment, management labor relations, compensation, and benefit administration.	PA	Oklahoma City	11/09/09 - 12/14/09	MON

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#### NURSING

	Sec	Location	Dates	Day
<b>MATH 215 Introduction to Statistics &amp; Probability</b> (3 credit hours) An introduction to statistics and probability with emphasis on applications. Topics include numerical and graphical displays of data, linear regression, hypothesis testing, and elementary probability, including counting methods, conditional probabilities, and probability distributions.	PA	Online	11/09/09 - 12/20/09	ONL
<b>NURS 310 Introduction to Professional Nursing Education</b> (2 credit hours) An introduction to the concept of professionalism and to BSN education. Exploration of program philosophy and mission and of skills necessary to be a successful adult student.	PA	Online	11/09/09 - 12/20/09	ONL

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# Fall 2009 Schedule – Session Three

## UNDERGRADUATE PROGRAMS

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### NURSING (cont'd)

	Sec	Location	Dates	Day
<b>NURS 333 Health Promotion: A Framework for Nursing Practice</b> (3 credit hours) Health promotion and disease prevention as a framework for nursing practice are explored from a theoretical, philosophical and historical perspective. Consideration of clients as individuals with health issues is approached from a positive orientation.	PA	Online	11/09/09 - 12/20/09	ONL
<b>NURS 442 Research Applications in Nursing</b> (3 credit hours) Application of the research process to nursing, and exploration of evidence-based practice. Basic statistical methods for conducting research are explored and research results are interpreted.	PA	Online	11/09/09 - 12/20/09	ONL

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### OPERATIONS MANAGEMENT

	Sec	Location	Dates	Day
<b>COT 313 Project Administration</b> (3 credit hours) An introduction to project management using Microsoft Project. Covers tasks, phases, milestones, critical path tracing, resource planning, budgeting, and skill mix staffing.	PA	Online	11/09/09 - 12/20/09	ONL
<b>OMGT 310 Operations Management I</b> (3 credit hours) Overview of the salient aspects of operations management related to process analysis, product and service delivery design, work measurement, reliability, and quality. This course is the first course in a two-part series.	PA	Wichita East	11/09/09 - 12/14/09	MON
<b>OMGT 415 Integrative Supply</b> (3 credit hours) Intricacies of supply chain management and disruptive factors that influence the supply chain are studied. Includes an analysis of current practices that reflect maximum supply chain reliability and sustain delivery integrity.	PA	Online	11/09/09 - 12/20/09	ONL
<b>OMGT 422 Finance for Management</b> (3 credit hours) Designed to address the needs of the non-financial, non-accountant manager. Study will include basic financial principles as they deal with budgeting, asset value, cost factors, direct labor, overhead, standard cost, positive and negative variances, and capital budgeting.	PA	Online	11/09/09 - 12/20/09	ONL

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### PASTORAL STUDIES

	Sec	Location	Dates	Day
<b>REL 200 Bible Survey</b> (3 credit hours) An introduction to the basic content of the Biblical books. The main objective of this course is to help students gain a solid overview and to discern major scriptural themes.	PA	Online	11/09/09 - 12/20/09	ONL
<b>REL 215 Understanding the Old Testament</b> (3 credit hours) A study of the Hebrew scriptures seeking to understand them in their original context and thus their significance for today.	PA	Online	11/09/09 - 12/20/09	ONL
<b>REL 301 Systematic Theology 1</b> (3 credit hours) An introduction to the best practices of Christian thinkers, to equip pastors and youth pastors with interpretive tools for helping people understand the Christian faith.	PA	Online	11/09/09 - 12/20/09	ONL

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# Fall 2009 Schedule – Session Three

## UNDERGRADUATE PROGRAMS

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### PASTORAL STUDIES (cont'd)

	Sec	Location	Dates	Day
<b>REL 333 Origins to the Middle Age</b> (3 credit hours) This course introduces students to the major movements, personalities, and ideas that have shaped Christian thought and practice through the centuries. It also links these matters to issues the contemporary church and world are facing.	PA	Online	11/09/09 - 12/20/09	ONL
<b>REL 420 Evangelism</b> (3 credit hours) This course is designed to help the student gain theoretical and practical education in a Christian evangelism.	PA	Online	11/09/09 - 12/20/09	ONL

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### SECURITY MANAGEMENT

	Sec	Location	Dates	Day
<b>SMGT 320 Information Security</b> (3 credit hours) Provides a framework for analyzing current and projected data and information exposure within an organization. Includes the study of firewalls, virus prevention techniques, network security, and common forms of cyber crime.	PA	Online	11/09/09 - 12/20/09	ONL
<b>SMGT 411 Loss &amp; Crime Prevention</b> (3 credit hours) Examines the security functions and issues from a loss prevention and crime prevention perspective. It specifically shows how to avoid or minimize losses with a wealth of practical information.	PA	Online	11/09/09 - 12/20/09	ONL
<b>SMGT 415 Legal Aspects of Security</b> (3 credit hours) Provides a thorough overview of the legal issues and concepts that security professionals must be familiar with while operating in public or private organizations.	PA	Ft. Riley	11/10/09 - 12/15/09	TUES

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### STRATEGIC LEADERSHIP

	Sec	Location	Dates	Day
<b>STL 307 Leadership Theories &amp; Practical Application</b> (3 credit hours) This course is an introduction to various leadership theories and models. Learners evaluate and apply leadership theories to practical real-world situations.	PA	Online	11/09/09 - 12/20/09	ONL
<b>STL 420 Forecasting &amp; Leading Change</b> (3 credit hours) Designed to enable learners to use market trends and societal changes to forecast change. Learners will look at topics that include demographic changes, market trends, national income, and societal shifts to effectively forecast future changes by using forecasting techniques.	PA	Online	11/09/09 - 12/20/09	ONL
<b>STL 435 Strategic Planning</b> (3 credit hours) Designed to help learners take a proactive approach to strategic planning. A variety of perspectives, models, and approaches will be used in the most common form of strategic planning.	PA	Online	11/09/09 - 12/20/09	ONL

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## Fall 2009 Schedule – Session Three

### UNDERGRADUATE PROGRAMS

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#### YOUTH MINISTRY

	Sec	Location	Dates	Day
<b>REL 124 Introduction to Youth Ministry</b> (3 credit hours) An exploratory course that introduces students to the necessary concepts and skills related to youth ministry. The course includes observation in local church and/or para-church youth ministry settings.	PA	Online	11/09/09 - 12/20/09	ONL
<b>REL 215 Understanding the Old Testament</b> (3 credit hours) A study of the Hebrew scriptures seeking to understand them in their original context and thus their significance for today.	PA	Online	11/09/09 - 12/20/09	ONL
<b>REL 301 Systematic Theology 1</b> (3 credit hours) An introduction to the best practices of Christian thinkers, to equip pastors and youth pastors with interpretive tools for helping people understand the Christian faith.	PA	Online	11/09/09 - 12/20/09	ONL
<b>REL 454 Practicum in Youth Ministry</b> (3 credit hours) The practicum involves real work experience in a youth ministry setting. Practicum should allow significant application of concepts learned throughout the program of study.	PA	Online	11/09/09 - 12/20/09	ONL

## Fall 2009 Schedule – Session Three

### GRADUATE PROGRAMS

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#### MASTER OF ARTS IN SPECIALIZED MINISTRIES/ YOUTH AND YOUNG ADULT MINISTRY

	Sec	Location	Dates	Day
<b>SMIN 505 Studies of the New Testament</b> (3 credit hours) An introduction to 27 books that constitute the New Testament. This course will take into account the Jewish and Greco-Roman milieu in which the New Testament developed.	PA	Online	11/09/09 - 12/20/09	ONL
<b>SMIN 532 Faith &amp; Formation in Developing Adults</b> (3 credit hours) A study of the relationship between psychological development and doctrines of the Christian life as they apply to youth and developing young adults.	PA	Online	11/09/09 - 12/20/09	ONL

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#### MASTER OF BUSINESS ADMINISTRATION

	Sec	Location	Dates	Day
<b>MGMT 580 Quality Management &amp; Statistical Analysis</b> (3 credit hours) This course explores foundations of quality management. Included are tools and methods for analytic study including basic probability and statistics.	PA	Online	11/09/09 - 12/20/09	ONL
<b>MGMT 590 MBA Project</b> (3 credit hours) All learners in the MBA program will be required to submit a professional portfolio addressing the competencies and skills they have achieved as a result of their graduate studies in Business Administration.	PA	Online	11/09/09 - 12/20/09	ONL

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#### MASTER OF SCIENCE IN LEADERSHIP

	Sec	Location	Dates	Day
<b>LEAD 520 Leadership Coaching</b> (3 credit hours) The course will help learners coach, mentor, and empower future leaders. The course will review coaching theories and models as well as the theoretical and applied aspects of teamwork.	PA	Online	11/09/09 - 12/20/09	ONL
<b>LEAD 575 Organizational Structures and Behavior</b> (3 credit hours) Participants will learn decision making models, principles of organizational hierarchy, and how organizations are impacted by leadership styles. Participants will analyze how their own leadership behavior impacts others through 360-degree feedback.	PA	Online	11/09/09 - 12/20/09	ONL
<b>LEAD 585 Leading Quality Improvement Initiatives</b> (3 credit hours) The course will address the importance of implementing quality principles integral to leadership which will benefit stakeholders, provide an understanding of the philosophies underlying quality, emphasize the importance of employee empowerment, deal with issues surrounding teams and group dynamics, and develop an awareness of process improvement and its role in building solid, effective organizations.	PA	Online	11/09/09 - 12/20/09	ONL

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## Fall 2009 Schedule – Session Three

### GRADUATE PROGRAMS

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#### MASTER OF SCIENCE IN MANAGEMENT

	Sec	Location	Dates	Day
<b>MGMT 510 Financial Accounting</b> (3 credit hours) Concentrates on interpreting financial statement information, using accounting information for decision-making and evaluation, and examining current trends in accounting of importance to the manager.	PA	Online	11/09/09 - 12/20/09	ONL
<b>MGMT 525 Business Law</b> (3 credit hours) This course is a study of legal concepts applicable to business.	PA	Wichita East	11/09/09 - 12/14/09	MON
<b>MGMT 530 Marketing Strategies</b> (3 credit hours) Explores various marketing concepts of importance to managers, including product development and brand management, price determination, distribution strategy, and advertising/promotion management.	PA	Online	11/09/09 - 12/20/09	ONL
<b>MGMT 580 Quality Management &amp; Statistical Analysis</b> (3 credit hours) This course explores foundations of quality management. Included are tools and methods for analytic study including basic probability and statistics.	PA	Online	11/09/09 - 12/20/09	ONL
<b>MGMT 595 Management Project Capstone</b> (3 credit hours) All learners in the Management program will be required to submit a professional portfolio addressing the competencies and skills they have achieved as a result of their graduate studies in Management.	PA	Online	11/09/09 - 12/20/09	ONL

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#### MASTER OF SCIENCE IN SECURITY ADMINISTRATION

	Sec	Location	Dates	Day
<b>MSA 505 Security Administration Business Strategies</b> (3 credit hours) The primary focus of this course is to direct learners through the entire continuum of management strategies aimed at achieving personal and professional success. Real world concepts and their application to asset protection are illustrated via situational case presentations.	PA	Online	11/09/09 - 12/20/09	ONL
<b>MSA 520 Administration of Information Security</b> (3 credit hours) This course provides a management review of information security issues and a thorough treatment of the administration of information security.	PA	Online	11/09/09 - 12/20/09	ONL
<b>MSA 580 Terrorism: Perspectives &amp; Consequence Management</b> (3 credit hours) Learners in this course will thoroughly examine the complex issues surrounding terrorism via a discussion of theories, domestic and international threats of terrorism, motivations for terrorism, and a review of the various religious, ideological, nationalistic, and ethnic movements taking place around the world.	PA	Online	11/09/09 - 12/20/09	ONL

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## Fall 2009 Schedule – Session Three

### CERTIFICATES

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<b>ASQ</b>	<b>Sec</b>	<b>Location</b>	<b>Dates</b>	<b>Day</b>
<b>MTCH 318 Six Sigma Black Belt I</b> (3 credit hours) Course is designed to acquaint students with the body of knowledge contained in the American Society for Quality (ASQ) for Six Sigma Black Belt Exam. This course is the first in a two-part series.	PA	Online	11/09/09 - 12/20/09	ONL

# General Information

## UNDERGRADUATE PROGRAMS

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### HOW TO GET ADMITTED TO AN UNDERGRADUATE PROGRAM

Getting admitted to an undergraduate program is an easy two-step process.

- 1) Complete the Application for Admission and return it to your local center location.
- 2) Request official transcripts from every college or university you have attended.

**Fax, E-mail or Mail the application to:**

Southwestern College Professional Studies  
Admissions Department  
2040 S. Rock Rd.  
Wichita, KS 67207-5304  
F: 866.688.5218  
E: info@southwesterncollege.org

**Send transcripts to:**

Southwestern College  
Registrar's Office  
100 College St.  
Winfield, KS 67156-2499

There are no application fees. Applications can be picked up in person at one of our centers or accessed through [SouthwesternCollege.org/enrollment.cfm](http://SouthwesternCollege.org/enrollment.cfm). Call a program representative with any questions.

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### HOW TO GET ADMITTED TO A GRADUATE PROGRAM

Applications for our graduate programs are accepted on an ongoing basis. Once you have chosen the graduate program that best fits your needs and have reviewed the admission requirements, complete your application packet and send it to your program representative.

Southwestern College Professional Studies  
Graduate Admissions  
2040 S. Rock Rd.  
Wichita, KS 67207-5304  
T: 888.684.5335  
F: 866.688.5218  
E: info@southwesterncollege.org

An entire graduate application packet includes:

- Graduate application for admission
- Official transcript of degree-granting institution
- Two letters of recommendation
- One-page essay
- Current resume

A candidate's file must be complete before an admission decision may be made. It is the responsibility of each candidate to provide all of the information requested above. Contact your program representative if you have any questions.

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### HOW TO REGISTER FOR CLASSES

Contact a program representative by calling one of our locations or refer to our online directory at: <http://www.southwesterncollege.org/directory.cfm>

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# General Information

## UNDERGRADUATE PROGRAMS

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### 2009 FALL CALENDAR

FALL 2009 SCHEDULE	Enrollment Dates	Class Session Dates
Fall Session One	07/27/09 - 08/21/09	08/17/09 - 09/27/09
Fall Session Two	07/27/09 - 10/02/09	09/28/09 - 11/08/09
Fall Session Three	07/27/09 - 11/13/09	11/09/09 - 12/20/09

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### TEXTBOOK INFORMATION

For information on purchasing textbooks, please go to: [www.southwesterncollege.org/u-textbook](http://www.southwesterncollege.org/u-textbook).

### NEW LEARNER SCHOLARSHIP

The new learner scholarship is available to students seeking to complete their first bachelor's degree. The scholarship provides up to 4 credit hours of tuition and fees for the first session enrolled at Southwestern College Professional Studies. For complete scholarship regulations and guidelines, visit our website.

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### TUITION AND FEES SUMMARY

#### 2008-2009 UNDERGRADUATE TUITION

Tuition (per credit hour) . . . . .	\$327
Military tuition (per credit hour) . . . . .	\$238
(for active duty military and spouses, Guard members, Reservist, and DoD civilians)	

#### OTHER FEES

Technology fee (per online class) . . . . .	\$35
Prior learning portfolio evaluation . . . . .	\$850
Transcript fee, per copy . . . . .	\$7
Transcript fee, per faxed copy . . . . .	\$10

#### 2008-2009 GRADUATE TUITION

<b>Master of Business Administration</b>	
Tuition (per credit hour) . . . . .	\$469
Military tuition (per credit hour) . . . . .	\$412
<b>Master of Science in Management</b>	
Tuition (per credit hour) . . . . .	\$431
Military tuition (per credit hour) . . . . .	\$383
<b>Master of Science in Leadership</b>	
<b>Master of Science in Security Administration</b>	
Tuition (per credit hour) . . . . .	\$397
Military tuition (per credit hour) . . . . .	\$345
<b>Master of Arts in Specialized Ministries</b>	
<b>Master of Education</b>	
<b>Master of Arts in Teaching</b>	
Tuition (per credit hour) . . . . .	\$331
Military tuition (per credit hour) . . . . .	\$284

# General Information

## UNDERGRADUATE PROGRAMS

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### FINANCIAL AID

Most learners who attend Southwestern College Professional Studies qualify for federal financial aid. Prospective learners interested in obtaining state or federal forms for financial aid (including student loans and grants), should follow these three easy steps:

- 1) Apply for admission to Southwestern College Professional Studies.
- 2) Complete the online FAFSA (Free Application for Federal Student Aid).  
The federal application can be completed online at <http://www.fafsa.ed.gov>.
- 3) Complete the Southwestern College Student Data Form and return it to the financial aid office. This and other Southwestern College financial aid forms can be found at [www.sckans.edu/student-services/financial-aid](http://www.sckans.edu/student-services/financial-aid)

#### Send completed student data form to:

Southwestern College Professional Studies  
Financial Aid Office  
2040 S. Rock Rd.  
Wichita, KS 67207-5304

For more information regarding the financial aid process, policies, and eligibility requirements please call toll-free 888.684.5335 or e-mail [finaid@sckans.edu](mailto:finaid@sckans.edu).

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### PAYMENT OPTIONS

**Employer Tuition Reimbursement Programs:** Many employers offer employee reimbursement programs for college tuition as part of their benefits package. Some employers will even cover the cost of fees, books, and other related expenses. To learn more about your employer's continuing education benefits, contact your human resources department. If you qualify for this benefit and Southwestern College Professional Studies can directly bill your employer for tuition or other fees, be sure to notify a Southwestern College representative of your "sponsor" for "sponsor billing" purposes.

**Payment Plans:** Southwestern College Professional Studies can work with you to implement an individualized payment plan to allow you to make steady progress toward your degree. Visit with a Southwestern College representative to learn more.

**Veterans Benefit Plans:** Southwestern College Professional Studies is approved for veteran educational benefits. To determine your eligibility, call the Veterans Benefits Administration at (888) GI-BILL-1.

**Tuition Assistance and Service Member Discounts:** Service members may qualify for military tuition assistance benefits. Here at Southwestern College Professional Studies, we offer a military tuition discount, plus we review all military training transcripts for the maximum credit award for prior military training. The military tuition discount extends not only to active duty members and their spouses, but also to Guard members, Reservist, and civilian/contract employees of the Department of Defense.



# Southwestern College Professional Studies

Southwestern College offers high-quality, in-demand degrees on our main campus. And has for more than 120 years. But we understand that not all students are traditional students right out of high school, and not all students choose to earn their degree in a traditional semester format. We created Professional Studies to meet the growing demands and needs of today's dynamic lifestyles. Our professional staff and instructors understand your multiple obligations and are here to assist you each step of your educational journey.

Most courses are six weeks in length. You can choose to complete your degree completely online, or onground at one of our locations in Wichita, KS; Midwest City, OK; McConnell AFB; or Fort Riley. Whether you started your associate's or bachelor's degree many years ago and never finished it, or you are ready to start your master's degree or earn a certificate, Southwestern College Professional Studies is here to help make your educational goals a reality.

## Locations

Fort Riley  
Building 215  
Custer Avenue  
Fort Riley, KS 66442-1101  
T 785.784.9930  
F 785.239.6739  
fortriley@sckans.edu

McConnell Air Force Base  
22FSS/AIBE  
53474 Lawrence Court  
Bldg. 412, Room 127  
McConnell AFB, KS 67221-4000  
T 316.759.4172 (DSN: 743/military)  
T 316.681.1467 (civilian)  
mccconnell@sckans.edu

Oklahoma City  
1140 S. Douglas Blvd.  
Midwest City, OK 73130-5236  
T 405.733.3301  
T 866.342.3301 (toll-free)  
F 405.733.1254  
okc@sckans.edu

Winfield  
106 Beech Science Center  
100 College St.  
Winfield, KS 67156  
T 620.229.6977  
T 888.221.9555 (toll-free)  
F 620.229.6112  
winfield@sckans.edu

East Wichita  
2040 S. Rock Road  
Wichita, KS 67207-5304  
T 316.684.5335  
T 888.684.5335 (toll-free)  
F 316.688.5218  
info@southwesterncollege.org

West Wichita  
3460 N. Ridge Road  
Suite 50  
Wichita, KS 67205-1222  
T 316.946.1116  
T 800.813.4378 (toll-free)  
F 316.946.1079  
wwichita@sckans.edu

## Accreditation

Southwestern College is accredited by The Higher Learning Commission and is a member of the North Central Association (T 312.263.0456, [ncahlc.org](http://ncahlc.org)). It is further accredited by the University Senate of the United Methodist Church and other accrediting bodies for individual majors. Southwestern learners find credits taken here are fully accepted in undergraduate and graduate schools across the nation.

# Boundaries Not Included

The need for well-qualified teachers in today's school systems is increasing, and will continue to increase as a generation of teachers retire from the workforce. Southwestern College Professional Studies offers adult learners who want to become teachers the opportunity to complete an education licensure preparation program in a format that allows a balanced approach to work, family, and educational pursuits. Here is the list of our education degrees that are now offered online.

## Undergraduate Degrees

Bachelor of Arts in Early Childhood Education

Bachelor of Arts in Elementary Education

## Graduate Degrees

Master of Arts in Teaching

Master of Education in Curriculum and Instruction

Master of Education in Special Education

Southwestern College's teacher education program is accredited by the National Council for Accreditation of Teacher Education and the Kansas State Department of Education.

- Reduce the time it takes to earn a full degree
- Increase your competitiveness at work
- Increase your skills in a particular content area
- Update your skills to current standards

To learn more about our education programs, please call 888.684.5335

[SouthwesternCollege.org](http://SouthwesternCollege.org)



**SOUTHWESTERN**  
COLLEGE  
PROFESSIONAL STUDIES